

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 30, 2012

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Held weekly staff meeting with directors
- Discussed State of the City luncheon with staff
- Budget discussion with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Researched and wrote speech for keynote address at the 6<sup>th</sup> Annual Public Administration Conference
- Participated in FCCMA Task Force, topic was the FCCMA conference study
- Attended United Way Board of Directors meeting
- Attended Charter Review Committee meeting
- Participated in United Way Allocations Panel tour of crisis services agencies
- Met with staff and Dwight Durant, Zev Cohen on the John Anderson Drive sidewalk survey
- Attended dinner with area professionals and Team Volusia candidate
- Participated in Team Volusia candidate interviews
- Attended Budget Advisory Board meeting
- Attended VCARD/Daytona Chamber reception honoring Bill McMunn
- Gave keynote address at the 6<sup>th</sup> Annual Public Administration Conference, topic was local government matters
- Attending Rotary District meeting on Saturday, March 31<sup>st</sup> from 8:00 a.m. to 2 p.m.

2. Community Development: **Page 1**

- Staff from Planning, Fire, and Utilities met with Central Environmental at the Memorial Hospital to discuss demolition of the former Memorial Hospital. Central Environmental, demolition contractor hired by Memorial Hospital, is the same demolition contractor that removed the Amway Center in Orlando and Colony Plaza in Ocoee. It appears there is two ways the 7 story portion of the building can be demolished – either through the conventional high lift method or implosion. The former will take longer while the latter will take less time. Staff has requested that they meet with the City Commission on April 17<sup>th</sup> as a Discussion Item and then have a neighborhood meeting at the Nova Community Center for the surrounding residents in May with the purpose to educate and inform all regarding each method of removal. Depending on the method of demolition, time needed to remove all the improvements and reseed would be 120-180 days. A fence permit to secure the site has been approved.

3. Economic Development: **Page 2**  
Prospective Business Attraction/Retention/Expansion
  - Staff met with First Green Bank representatives to discuss dates for an opening of the new Bank, located at 175 West Granada Boulevard. The open house has been rescheduled for clients and invited guests on June 7 and a public opening on June 9.
4. Airport: **Page 3**  
Airport Operation and Development
  - Staff has begun a program to monitor aircraft activity on-site in the neighborhoods east of the airport, in an effort to determine the efficacy of voluntary noise abatement procedures established to reduce the perceived impact of aircraft noise on those and other areas.
5. Finance: **Page 3**
6. Fire: **Page 4**  
Significant Incidents
  - 3/21/12, 10:00 AM: 116 S. Nova Rd. – Commercial Structure Fire – smoke showing upon arrival – fire located in attic above oven hood system – hot spots were checked with thermal imaging camera - no additional heat found.
  - 3/21/12, 2:24 PM: N. Halifax Dr. / E. Granada Blvd. – Motor Vehicle Accident – trauma alert called for motorcycle rider down after accident with car at intersection – patient transported to hospital.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 8**
  - Future Events at PAC. **Page 9**
  - Parks and Irrigation. **Page 10**
  - Building Maintenance. **Page 10**
10. Police: **Page 11**
  - Community Services & Animal Control. **Page 11**
  - Criminal Investigations/Records. **Pages 11-12**  
Comments:
    - Two motorcycles that were stolen from the Sleep Inn during Bike Week 2012 have been recovered in South Carolina. The motorcycles were found in a storage unit during a search warrant by the Sumpter Police Department. Charges will be filed and the investigation continues.
    - An arrest has been made on an investigation that has been ongoing over the last several months. A local Ormond Beach woman has been obtaining lists of time share units for sale and contacting the owners telling them that their unit has been sold. The woman informs the victims that they will be contacted by the title company for closing costs. The victims are later requested to send a check for closing costs and are defrauded out of the funds. The suspect has been arrested on two counts of grand theft and additional charges are expected.
    - Investigators have identified a local juvenile as the one responsible for two residential burglaries on the west side of the city. Property stolen from the burglaries has been recovered and returned to the victims. Charges are being filed against the juvenile and he is currently being held under no bond at DYS.
    - A large amount of jewelry was stolen from an elderly couple on Andrews St. Investigators discovered that a local woman had visited the couple during the

time frame of the theft. Further investigation revealed that the woman had pawned the items of jewelry at local pawn shops. The items have been recovered and charges have been filed.

- A suspect has been identified in the burglary of a residence on Cypress Point Court. The suspect worked for a local irrigation company who worked in the neighborhood. The suspect was interviewed and arrested for the burglary. At the time the subject was arrested he was found in possession of illegal narcotics and was charged for illegal possession of a controlled substance. The subject was additionally on probation and was also charged with violation of probation.
- The business office of a local attorney was burglarized. The investigation revealed that the attorney's 24 year-old stepson was responsible for the burglary. The stolen items have been recovered and charges have been filed.
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 14**

#### 11. Public Works **Page 15**

- Engineering: **Page 15**
  - Andy Romano Beachfront Park –The project is currently in the bidding phase. A pre-bid meeting was held on March 14th. Bids are due April 9th.
  - Granada Utilities Underground - Field review with FPL and consultant regarding points of service for the new street light, adjusted easement requirements for the project. Field review of trailer park on New Britain and new power service to each location.
  - Cardinal Beach Approach – The County is in the process of approving our grant application so they can allocate funding for construction. Once funding is allocated, staff will start the process to solicit bids for construction. **Page 16**
- Environmental Management Division: **Page 17**
  - Asphalt/Concrete. **Page 17**
  - Tree Crew. **Page 17**
  - Street/Stormwater Maintenance. **Page 18**
  - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**
  - Airport Road Force Main/Reuse Main Extension – Directional drilled approximately 1,540 feet of 16-inch HDPE at the intersection of Airport Road and Tymber Creek Road. Copper plated steel locating wire was accepted as an alternative to the specified copper because the higher tensile strength reduces the potential for snapping. Work is scheduled to begin in the Breakaway Trails subdivision next week. The HOA will be notified. Operations will provide information to the contractor on the color to be used for the storage tanks. This project is the City's Alternative Water Supply Project as associated with the SJRWMD Water Supply Plan. District Board approved project for proposed MFL and Recovery Strategy program funding. CC Meeting agenda item for acceptance of grant funding agreement @ 40% of project cost of approximately \$1.3 Million is scheduled on April 3.
  - Ormond Beach Wastewater Treatment Plant Expansion – Project underway and proceeding near to intended project schedule. The main electrical building is under construction, RAS and WAS pumps are being installed. Clarifier #1 is being rehabilitated. Recycle pumps 2 and 3 are being installed. Filter #3 underdrain system is being constructed and is expected to be on-line in a couple of weeks. Bar screen operation and maintenance training was performed.

12. Support Services (formerly City Clerk's Office) **Page 22**

Status of Ongoing Projects

- Elections:
  - Staff finished updating the 2012 Election Candidate Packets and they are available for distribution to prospective candidates.
  - Staff finished updating the Election Information portion of the website ([ormondbeach.org/elections](http://ormondbeach.org/elections))
  - Staff finished testing the interactive Commission Zoning and Voting Precinct map for the 2012 City Elections, and it is now available on the City website.