

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 9, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly staff meeting with Directors
- Weekly meetings with City Clerk and HR Director
- Met with Fire Chief on mock exercise for Chamber of Commerce Leadership program
- Bi-weekly meetings with Police Chief, Planning Director and I/T Manager
- Met with Assistant City Manager, Economic Development Director and Airport Manager regarding Marlowe & Associates and FAA on NextGen (next generation) business initiatives

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Met with City staff and Ormond Leadership member on this year's program
- Participated in conference call for FCCMA annual conference
- Attended Team Volusia board meeting
- Attended Code Red presentation with City staff and Commissioner Kent
- Participated in conference call with Assistant City Manager, Airport Manager and Michael Willis of Marlowe & Assoc. on NexGen business initiatives
- Attended PACE Center for Girls fundraiser

2. Community Development: **Pages 1-2**

- **Scenic Loop Signage:** Staff attended the Scenic Loop and MainStreet meeting regarding wayfinding signage. MainStreet was relieved to learn that of the 46 wayfinding signs placed in the downtown on city-owned property; only five would require relocation to meet FDOT standards. In the meantime, AECOM will be drafting sign designs to more closely compliment the city's current wayfinding signs. Loop replacement signs for the city's relocated signs will be paid for by the FDOT wayfinding grant for the Loop. The city signs will be relocated onto city streets where additional signs are needed.
- **TPO Workshop on IT Enhancement & Bike/Pedestrian Project Priority Applications** - It is expected that about \$2 million will be available for XU Traffic Operations/ITS/Safety Projects and \$1.6 million for XU Bicycle/Pedestrian Projects. Staff is considering filing applications for a "real Time Adaptive" system for signalized intersections on SR40 from Nova to Breakaway Trails. Estimated cost per signal is \$28,700 per intersection. The system anticipated by staff would make decisions in real-time based upon data gathered and evaluated every second along the SR40 corridor. Signal timing adjustments are not made every few cycles, but instead, decisions are made every second on the current signal status and how to best service current, real-time demand. In addition, two span wire intersections on A1A will have grant applications prepared also.

- **CAFFEINE's Noise Measurement** - Representatives from Planning and Neighborhood Improvement conducted noise decibel readings on outdoor music at Caffeine on Friday night. A member of the Planning Board was also in attendance along with representatives of the property owner. Several noise samplings were taken along New Britain as well as along the property line abutting residential homes on the south side of Lincoln Street. There were no noise violations. This is a requirement prior to filing for a Special Exception to permit outdoor live music.
 - **Volusia County Interlocal Boundary Agreement** - Staff completed the final revisions to the VC Interlocal Agreement (ILA) and to the City's Interlocal Boundary Agreement. The only change not discussed with VC which was made is the provision that VC retain waste collection rights on the US1 corridor subject to the ILA.
3. Economic Development: **Page 3**
Ormond Crossings
- Staff is finalizing their comments to Tomoka Holdings this week regarding the draft Master Development Plan and design standards documents. A final meeting will be scheduled with Tomoka Holdings to resolve the remaining items and then the documents will be sent to the Planning Board and City Commission for review and approval.
4. Airport: **Page 4**
5. Finance: **Page 4**
6. Fire: **Page 5**
7. Human Resources **Page 6**
8. Information Technology: **Page 8**
9. Leisure Services: **Page 8**
- Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 12**
10. Police: **Page 12**
- Community Services & Animal Control. **Page 12-13**
 - Criminal Investigations/Records. **Page 13**
Comments:
 - Home Invasion Robbery: Investigators identified one of the subjects responsible for the recent home invasion robbery on the beachside. An arrest warrant was obtained and the suspect was arrested at a residence in Daytona Beach. The subject was taken into custody under a \$100,000 bond. Additional arrests are expected.
 - Investigators received a CODIS hit on blood evidence submitted back in 2008 on a business burglary from Town Square (Jewel House). Investigators obtained an arrest warrant and the subject was located and arrested in Miami, FL.
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**
11. Public Works **Page 16**
- Engineering: **Page 16**

- Downtown Way Finding Signage- The contractor completed installing signs north of Granada Boulevard and west of Beach Street and on the Beachside. The work is 80% complete.
 - Cassen Park Fishing Pier Lighting – The contractor is removing the existing lighting and installing new poles and fixtures. The work is 75% complete.
 - Tymber Creek Phase I – The Joint Project Agreement between the County and City for including the City's utility relocation with the roadway widening by the County has been prepared and is scheduled for resolution on April 3, 2012. **Page 17**
- Environmental Management Division: **Page 18**
 - Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Street/Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 20**
 - Fleet Operations: **Page 20**
 - Utilities: **Page 20**
 - City's Consumptive Use Permit (CUP) Compliance Report - SJRWMD. Forwarded District final edits for historic and future water use projection worksheets, additional well field allocation scenarios, preliminary well specifications for future permit condition consideration and refining future year allocation illustration with District staff for future demands. Staff providing District waiver for additional time for performing model runs and preparing staff report. CUP renewal anticipated for consideration by District Board in May 2012.
 - Airport Road Force Main/Reuse Main Extension – Construction is now underway by Masci Construction. Pig launch assemblies are being installed in the vicinity of Pathways Elementary School. Approximately 108 feet of 16-inch pipe was installed. Atlantic Drilling is preparing for a 700 foot directional drill. This project is the City's Alternative Water Supply Project as associated with the SJRWMD Water Supply Plan. District Board approved project for proposed MFL and Recovery Strategy program funding. Prepared CC Agenda item for acceptance of grant funding agreement @ 40% of project cost will be approximately \$1.3 million.
12. Support Services (formerly City Clerk) **Page 23-24**
- Elections:
 - The Geographical Information Systems (GIS) division is working on creating an interactive Commission Zoning and Voting Precinct map for the 2012 City Elections, so that the public can easily locate their commission zone and voting precinct by inputting their home address. **Page 24**