

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 20, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly staff meeting with directors
- Weekly meetings with City Clerk, HR Director
- Bi-weekly meetings with Planning Director and Acting Fire Chief
- Attended Claims Committee meeting
- Field day with Police Department

Spoke to, attended and/or met with:

- Attended New Bethel AME Church Martin Luther King, Jr. pre-celebration event
- Attended Martin Luther King, Jr. annual breakfast
- Participated in FCCMA Executive Committee conference call
- Met with Mike Sibley, auditor, on County MOU
- Met with Linda Kalaydjian, CCFAW, on her spay/neuter enforcement request
- Met with Ramara Garrett, Waverly Media, on bus stop bench program
- Attended Daytona Chamber's Eggs & Issues
- Participated in FCCMA conference planning conference call
- Attended Community Foundation Dinner honoring Blaine Staed Landsbury
- Attended Community Homelessness Forum in DeLand on Saturday, January 21st.

2. Support Services (formerly City Clerk's Office) **Page 1**

3. Community Development: **Page 2**

- FDOT reported at the TCC meeting of the TPO the status on SR5A (Nova Road) project which involves converting the intersection with US1 to a standard "T" intersection and constructing dual left turn lanes from Nova Road to northbound US1. Estimated cost is \$300,000 and construction is scheduled to begin May 2012.
- Volusia County reported at the TCC meeting of the TPO the status of Tymber Creek Road from SR40 to Peruvian Way. Spring 2012 is the anticipated construction start date.
- Volusia County released its 2011-12 road resurfacing list and the only road in Ormond Beach that will be resurfaced is Williamson from Technology Boulevard to Memorial Parkway.
- The connection of Airport Rd. extension to SR40 is substantially complete and is awaiting final inspection prior to the road being accepted by the respective jurisdictions (Flagler County and Ormond Beach).

4. Economic Development: **Page 3**

Airport Business Park

- Staff met with a manufacturing prospect to discuss available space and possible build to suit options on City land in the Business Park.

Prospective Business Attraction/Retention/Expansion

- Staff met with a prospective buyer for the reuse of Memorial Hospital.
- Staff is in contact with users for the Food Lion property on East Granada Boulevard.

Special Economic Development Projects

- Proposals in response to the RFP for the development of the SW Quadrant were due Monday, September 26. One proposal was submitted and the Selection Committee met on October 7 to evaluate the proposal. A follow up meeting was scheduled to invite the proposal applicant to provide additional detail. The meeting was held on January 12 per the applicant's request. The Selection Committee has unanimously agreed to recommend the City Commission reject all proposals. The findings are to be transmitted to the Mayor and Commission next week.

5. Airport: **Page 4**

- Staff finalized and posted to the City website the total airport traffic figures for 2011. The airport supported a total of 132,016 operations for the year, which represents a modest 8.26% increase over the previous year.

6. Finance: **Page 4**

7. Fire: **Page 5**

Significant Incidents **Page 6**

- 1/11/12, 2:50 PM: N. Lindenwood Cir. – Motor Vehicle Accident with Fatality – child struck by vehicle.
- 1/13/12, 12:41 PM: W. Granada Blvd./Shadow Crossings Blvd. – Brush Fire – provided automatic aid to Daytona Beach for approximately 50 acre fire.

8. Human Resources **Page 6**

9. Information Technology: **Page 7**

10. Leisure Services: **Page 8**

- Athletics Maintenance. **Page 8**
- Future Events at PAC. **Page 9**
- Parks and Irrigation. **Page 11**
- Building Maintenance. **Page 11**

11. Police: **Page 11**

- Community Services & Animal Control. **Page 12**

- Criminal Investigations/Records. **Pages 12-13**

Comments: **Pages 12-13**

- Investigators developed a suspect in a recent rash of bicycle thefts. Two bicycles recently stolen were found on craigslist and were recovered and returned to the owner. Investigators are tracking down the subject that sold the bicycles to an elderly couple who sell items on craigslist.
- Several stolen items from a vehicle burglary were located at Daytona Pawn Shop. The subject that pawned the items is a known burglar. Investigators will be obtaining an arrest warrant for the subject.

Crime Trends: **Page 13**

- Over the past week we have several daytime residential burglaries where the culprits are entering residences via the back yard. The subjects will then forcibly open a door or window. Investigators have sent off several latent prints obtained during the investigation for analysis and possible identification of a suspect.

- Operations – Summary of specific crimes. **Page 13**
- Neighborhood Improvement. **Page 16**

12. Public Works **Page 16**

- Engineering: **Page 16**
- Airport Rd. Forcemain Ext. / Reclaimed Water Ext - Met with contractor and consultant to review project scope and construction approach, this meeting precedes the preconstruction conference.
- Cassen Park Fishing Pier Repair & Lighting - Work is scheduled to begin on January 23rd. **Page 17**
- Tymber Creek Phase I & II – County is determining funding allocations for the project. County has City Utility relocation plans and staff is awaiting JPA form from County once the widening project is approved. **Page 17**

- Environmental Management Division: **Page 18**
 - Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Street/Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**

- Fleet Operations: **Page 20**

- Utilities: **Page 20**
 - Root Control Services –The contractor is scheduling to perform the 2nd annual period root control work beginning in January 2012. Staff is determining and coordinating location of contractor activities and public notice preparation. **Page 21**
 - Town Square and Lift Station 4M1 Rehabilitation – Lift Station 9M and Wal-Mart lift stations were added to the project. Record drawings of these lift stations were located. A field visit is scheduled at the end of this week to determine the extent of rehabilitation work required. **Page 21**