

**MINUTES
CITY OF ORMOND BEACH
QUALITY OF LIFE ADVISORY BOARD
REGULAR MEETING**

August 4, 2011

7:00 PM

**City of Ormond Beach
Training Room
22 South Beach Street
Ormond Beach, Florida**

1) Call to Order

Dr. Shapiro called the meeting to order at 7:00 p.m.

Members present were: Debbie Berner, Marianne DiFiore, Dr. Daniel Drake, Becky Montgomery, Dr. Philip Shapiro and Betty Smith. Excused were Janet Dannehower, Troy Railsback and William Masters; absent was Dr. Gerald Woodard.

Others present were: Leisure Services Director Robert Carolin, Grants Coordinator Loretta Moisio and Recording Secretary Shá Moss.

2) Approval of Minutes – June 9, 2011

Corrections: changed the wording on page 3 regarding the bridges, and Ms. Berner revised the motion on page 3.

Ms. Berner moved seconded by Ms. Difiore to accept the minutes of the June 9, 2011 meeting, as amended. The motion passed unanimously.

3) Discussion Items

**A. FY 2011-12 Community Development Block Grant (CDBG)
Program Annual Plan**

Dr. Shapiro stated one of the Board's annual duties was to review the Community Development Block Grant (CDBG) annual plan. He noted those funds assist low to moderate income neighborhoods in the community. He stated HUD gives the funding information to the County,

wherein the County would then communicate with the municipalities within their jurisdiction regarding the funds available. The City would then have the various Boards make recommendations to the City Commission for approval, which would then go back to the County and then to HUD. Dr. Shapiro stated lately the State has been late giving notice on funding distribution, so the Board has not had a chance to approve the Neighborhood Improvement Advisory Board's (NIAB) recommendations, prior to them being sent to the City Commission.

Dr. Shapiro stated funding for the City has dropped 16% over the past year and pointed out the City Commission had already approved the NIAB's recommendation.

Ms. Montgomery stated affordable housing was critical at this time and the most appropriate focus during this economy.

Dr. Shapiro asked why Daytona Beach was not listed with the other municipalities regarding allocation of funds.

Ms. Moisio stated Daytona Beach has its own federal entitlement from the federal government because their city was over 50,000 in population.

Dr. Shapiro introduced Grants Coordinator Loretta Moisio.

Ms. Moisio gave a power point presentation regarding the CDBG program.

What is DCBG

- A federal entitlement program administered through the US Dept. of Housing and Urban Development (HUD)
- Authorizing statute is 24 CFR 570
- Primary objective is to develop viable communities by providing decent housing, a suitable living environment and expanded economic opportunities for persons of low and moderate income

CDBG National Objectives

- Benefiting low/moderate income persons
- Preventing or eliminating slum or blight
- Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet such needs

Annual Plan Formulation

- Each year the City is required to submit an annual plan

- Notification of estimated allocation was received on April 27th with annual plans due June 1st
- NIAB meeting of April 28th set the date of the mandatory advertised public hearing for May 19th
- On April 28th NIAB also decided to hold an application cycle for public services agencies which due on May 16th for review on May 19th
- On June 1st City Commission approved allocations based on estimated amount of \$96,457
- Notification of final allocation received on June 16th which was \$96,018, \$439 less than estimated
- Annual plan revision required

Annual Plan Submission

- CDBG Priority Area Mainland Lighting - \$66,550
- World Changers - \$15,000
- Great Kids Explorer Program - \$5,968 (Public Services)
- Volusia/Flagler Coalition for the Homeless - \$7,500 (Public Services)
- CWC Ministries Backpack Program - \$1,000 (Public Services)
- Total \$96,018

Annual Plan Implementation

- CDBG fiscal year begins October 1 and ends September 30
- Activities can begin when:
 - Subrecipient Agreement between City and County has been approved
 - CDBG funds have been released by HUD
 - Notice to Proceed has been received

Ms. Moisio stated there were four new NIAB members this year. The Board implemented an application process because many of the groups requesting funds wanted to use the funds for public service and only a certain percentage of those funds could be used for public service. The total amount of public services being requested by the groups was \$54,000 and there was a 15% cap of the total allocation that could be used for public service. She pointed out that in FY 1990-91, the City received \$201,900 but it had decreased tremendously over the past few years. For FY 2011-12, the City will receive \$96,018 in CDBG funding. With the new census coming out in a couple years, the amount the City receives may change. Ms. Moisio stated Volusia County uses a formula based upon population, and poverty rates to determine how much each subrecipient receives. She noted in FY 2010-11 Volusia County received \$2.1 million and this year they received \$1.7 million.

Ms. Moisio stated World Changers was a new group this year requesting funds and they assist with individuals needing home repairs, primarily roofs and exterior painting. She stated \$15,000 may cover 3 homes for repairs, but the individuals would have to qualify through an application process.

Ms. Smith asked will Great Kids Explorers receive \$19,000 in funds.

Ms. Moisio answered they received \$19,000 last year. She noted they still had \$14,000 in funding left over from last year and this year they will only receive \$5,968.

Dr. Shapiro pointed out that the shaded areas in the maps are the eligible areas to receive those funds, in addition to City facilities requiring ADA compliance.

Ms. Moisio stated the eligibility areas are Census driven. They covered portions of the mainland and the peninsula. Once the results from the 2010 Census are received, the eligible area will probably change. She stated it would make it more challenging if the area got larger and the funding continued to decrease. Ms. Moisio handed out a list of projects that CDGB has funded over the last several years.

Dr. Drake asked who would handle the World Changers projects.

Ms. Moisio stated World Changers was a Christian base volunteer group that comes in for a week to work on projects that have been approved. The CDBG funding supplies the needed material and the labor was volunteer. Previously, there had been issues with the County, with regard to the separation of church and state, in using CDBG funds, but now a waiver should satisfy the County's concerns.

B. FRDAP Grant Submission

Mr. Carolin stated the City has an opportunity to apply for a FY 2012-13 Florida Recreation Development Assistance Program (FRDAP) grant that would be directly related to recreation. He noted there were a few projects in the FY 2012-13 budget and the project they were looking at for the grant was for the tennis court lights at Nova Community Center. The lights need to be replaced and was part of a project that consisted of overflow parking areas and extended walking/bicycling tracks. The overall project cost was a little over \$400,000 and was seeking the Board's approval and recommendation. FRDAP would usually approve half of the cost and the City would match it.

Ms. Moisio gave a power point presentation regarding the FRDAP program.

About FRDAP

- Competitive grant program administered by the Florida Department of Environmental Protection
- It provides funding to local governments for acquisition and development of land for public outdoor recreation use or to construct recreational trails
- Municipal and county governments, or other legally constituted entities, having the legal responsibility to provide public outdoor recreation may apply.

Application Categories

- Acquisition of land for public outdoor recreational purposes
 - If a grant is received for acquisition, the application must develop the acquired site for public outdoor recreation use within 3 years.
- Development and/or renovation of land for public outdoor recreational purposes
- Construction and/or renovation of a public recreational trail.

Grant Submittal

- Applications are only accepted during the announced submission period – Sept 1 to Sept 15, 2011
- Agencies may have a total of 3 active projects, including any applications being submitted; however, can only submit a maximum of 2 during any submission period.

Maximum Award and Match Requirements

- Maximum amount that can be requested is \$200,000
- Match ratios:
 - Projects \$50,000 or less – 0% match
 - Projects \$50,001 - \$ 150,000 – 25% match
 - Projects \$150,001 – 400,000 – 50% match

Grant Awards

- Each application is reviewed for eligibility and completeness
- If eligible, the application is evaluated and given a final score
- Once all applications are scored, DEP prepares and submits a recommended priority list to the Florida Legislature for funding consideration.
- If an award is made, the grantee will have up to 3 years from the start of the State's fiscal year in which funds are appropriated to complete the project, or the funds will revert back to the State.

City's Planned Application

- Nova Community Park
 - Pedestrian/Bike Path (\$150,000)
 - Upgrade Tennis Court Lighting (\$150,000)
 - Overflow Parking Area (\$120,000)
 - Total Project: \$420,000

FRDAP Recent State Funding

- 2006/2007 - \$31million available funding – 172 funded projects
- 2007/2008 - \$33 million available funding – 176 funded projects
- 2008/2009 – \$24 million available funding – 212 funded projects
- 2009-2010 - \$0 – 0 funded projects
- 2010-2011 - \$300,000 available funding – 2 funded projects
- 2011-2012 - \$0 – 0 funded projects

FRDAP in Ormond Beach

- Nova Community Park – fields renovations and lighting, bike path, picnic shelter, picnic table, landscaping
- Sports Complex – Field renovations and lighting
- South Ormond Neighborhood Center – field lighting
- Central Park I – Outdoor basketball court

Dr. Shapiro asked what funds would be used for the match; wherein Mr. Carolin stated the matching funds would come from the general fund.

Ms. Moisiso stated in the beginning, the funds are not available and it is up to the State to decide whether or not to approve the project through the legislative process. She noted about five years ago, every project application that was presented, was approved.

Ms. Berner moved, seconded by Ms. Smith that the Quality of Life Advisory Board approve applying for a FY 2012-13 Florida Recreation Development Assistance Program (FRDAP) grant that would be directly related to recreation projects. The motion passed unanimously.

Dr. Drake asked whether the power point presentations could be sent to the Board. Ms. Moisiso stated she would have it emailed.

4) Member Comments

Andy Romano Beachfront Park

Dr. Shapiro stated at the City Commission meeting on August 3, they reviewed the beachfront park and were in favor of Plan B, which consisted of more parking, flexibility, and pavilions. He noted his concern was the safety of the observation deck, and one of the commissioners agreed that they didn't want anything where people can climb on top of it and jump off.

Mr. Carolin stated the park should be completed by December of 2012.

Ms. DiFiore asked whether the park would be open 24 hours a day because she didn't want it to become a hangout.

Mr. Carolin noted that any nuisances would be handled by the Police Department and noted they patrolled the A1A area often. He noted the restrooms would be locked at dusk and there were sensor lights to avoid any turtle issues.

Tarpon Statute

Mr. Carolin stated the tarpon statute that was placed at Rockefeller Gardens had to be redone to satisfy the owners. The artist would make the revisions so that the tail was more submerged.

Movies on the Halifax

Mr. Carolin stated this month's movie was Pirates of the Caribbean. He noted the movies were well attended with about 100-500 people attending. He noted this would lead into the Caribbean Nights on Saturday, August 6, from 4:00 to 9:00pm at the Gardens.

Volunteers

Mr. Carolin stated over the last 9 weeks, there have been about 30 to 40 college student volunteers from the Georgia Christian Campus Outreach Program working throughout the City. The program enables them to be true servants and they have worked with the City for the past 4 years. They have put in about 40 hours per week averaging about 8,000 hours. They have restored trails, tree trimming, and field maintenance. The City provides their lunch daily and it has saved the City at least \$50,000 in salary.

Online Registration

Mr. Carolin stated the City recently implemented online registration which will save parents a lot of time standing in long lines. He noted Pop Warner has started their fall practices.

The Board commented they were happy to hear about online registration because they have had to stand in the long lines in the past.

Weekly Review

Mr. Carolin suggested anyone interested in what's going on in the City, there was a lot information in the Weekly Review on the City's website.

Camps

Mr. Carolin noted the summer camps were over, but there was an art camp going on at The Casements.

Nova Skate Park

Ms. Montgomery noted the skate park at Nova was really great and well attended.

Mr. Carolin noted it was revamped last year and caged in so that it could be locked at night for safety. He also noted there was a line item in the budget's funded portion of the CIP for 3 years to revamp the area, adding a small children section with a supervision building.

Air Conditioning

Mr. Carolin noted the Training Room was warm because the chiller was set to go off at 6:00 pm at City Hall, and if the meetings are more than an hour, the room starts to get warm.

5) Adjournment – Next Meeting – Date

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Shá Moss, Recording Secretary

ATTEST:

Dr. Philip J. Shapiro, Chairman