

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 15, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Held weekly staff meeting with directors
- Individual budget review meetings with commission members
- Weekly meeting with Finance Director and Assistant City Manager
- Met with Planning Director to discuss House Bill 7207
- Attended farewell brunch for Fire Chief Irby

Spoke to, attended and/or met with:

- Met with Doug Bell, lobbyist and Economic Development Director to discuss legislative issues
- Met with citizens Andrea Hall and Michael Gibson regarding “I am Ormond Reunion”
- Attended beachfront park community meeting at The Casements
- Greeted Fire Chief candidates prior to their assessments
- Attended reception for Fire Chief candidates
- Attended Team Volusia special meeting to discuss logo
- Participated in conference call on FCCMA 2012 conference planning
- As requested met with Commissioner Stowers to review commission agenda

2. Community Development: **Page 1**

- Planning for the Brownfield designation for US1 North to include the industrial portion of Ormond Crossing has begun. Preliminary boundaries, address summaries, flyers, and workshops similar to the Opportunity Zone approach has begun.
- A draft of the HB 7207 Primer was completed and is under review in-house. This presentation is being prepared for both the Planning Board and City Commission for the purposes of: 1) educating the Planning Board on HB 7207 changes; and 2) ascertaining Commission direction regarding any possible future changes to the Comprehensive Plan based upon the Community Planning Act. **Page 2**

3. Economic Development: **Page 3**

Special Economic Development Projects

- Staff is preparing plans for the Strategic Economic Development Plan update for a community workshop in mid-September. **Page 4**

4. Airport: **Page 4**

- Staff responded to an aircraft incident on Sunday, July 10th, wherein an aircraft operated by the Euro-American School of Aviation encountered difficulty while attempting to depart from Runway 26, and was forced down into the wooded area approximately 900 feet from the west end of the runway. The air traffic control tower reported that there were injuries, and that emergency services had been notified and had responded to the scene. OBPD secured the scene, and the FAA Flight

Standards District Office was notified of the incident. Staff conducted a thorough safety inspection of Runway 8/26 shortly after the incident occurred. After inspecting the full length of the runway and finding no debris or other hazards, staff contacted the control tower and advised that the airport was cleared for normal operations. Staff has scheduled a meeting next week with OBPD, OBFD, and the air traffic control tower manager to utilize this incident as a teaching opportunity to refine emergency response procedures for the airport.

5. Finance: **Page 5**
6. Fire: **Page 5**
7. Human Resources **Page 7**
8. Information Technology: **Page 8**
9. Leisure Services: **Page 8**
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 - Future Events at PAC. **Page 10**
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 12**
10. Police: **Page 12**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Page 13**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 16**
11. Engineering: **Page 16**
 - Downtown Parking (Vining Court) - The contractor continued pouring the new concrete curbing and pedestrian sidewalks and driveway aprons. All the electrical conduits have been installed and inspected by the Building Division for the proposed lighting system. The irrigation contractor has completed the installation of all sleeving under the proposed sidewalk, curbs and existing roadway. **Page 17**
 - Andy Romano Beachfront Park – The first phase of public engagement process "Imagine" has been completed. This phase consisted of two public meetings, a meeting with the City's Quality of Life board and Leisure Services board, and was followed by a presentation to the City commission summarizing the results of the public meetings. Staff's consultants are now working on Phase 2 of the public engagement process "Choose" which includes the development of conceptual site plans that was delivered back to the public on July 12th at The Casements. The public had the opportunity to critique the site plans. The concept plans were discussed with the joint advisory boards on July 14th and will be reviewed with the City Commission on August 3rd. **Page 17**
 - Hand Avenue – Received approval from FEMA for expanded work grant request on Hand Avenue. FEMA has agreed to increase the grant amount from \$1,725,853 to \$3,033,850. An amendment to the existing agreement will be presented to the City Commission for approval. Staff has requested an extension of time due to the delay for the incorporation of the additional work to the grant. The SJRWMD has indicated they intend to issue the permit for the interconnection of the lakes between Hand Avenue. Engineer can now proceed to finalize plans for bidding. **Page 18**
12. Environmental Management Division: **Page 19**
 - Asphalt/Concrete. **Page 19**

- Tree Crew. **Page 19**
- Street/Stormwater Maintenance. **Page 20**
- Street Sweeping. **Page 20**

13. Fleet Operations: **Page 20**

14. Utilities: **Page 20**

- Airport Road Force Main Extension – Project includes force main up sizing and conversion to reuse transmission for serving wastewater and alternative water supply irrigation needs for the Breakaway Trails and Hunters Ridge areas. Contractor qualifications were received by the Utility Department for review to establish eligibility to bid on the project. Meeting scheduled for July 28th to discuss qualifications received. Easements forthcoming for CC consideration for a portion of the project corridor. **Page 21**
- Public Works Utilities staff collaborating with Engineering for repair methods and proposals for sewer and storm piping cracking discovered at SR40 and Halifax Ave. A work authorization is being prepared to perform the work. **Page 22**