

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: July 8, 2011

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly meetings with City Clerk and Finance Director
- Bi-weekly meetings with Planning Director and Fire Chief

Spoke to, attended and/or met with:

- Attended Independence Day celebration
- Agenda review meeting with Commissioner Boehm
- Individual meetings with Mayor and Commissioners to review John Anderson Drive project
- Attended CIP Continuation workshop
- Was interviewed by high school student for Girls State regarding the role of a City Manager
- Reviewed budget with Commissioner Kent, Assistant City Manager and Finance Director
- Held Walk with the Manager, Utilities Manager was guest walker, Legislative Affairs VP Jim Cameron of the Daytona Beach Chamber of Commerce and Joni Hunt Director of Governmental Affairs for Florida Hospital also attended the walk

2. Community Development: **Page 1**

- Since the mailing of the Opportunity Zone flyers prior to the 4th of July holiday, staff is fielding a number of calls from interested property owners. Questions varied but most expressed no strong opinion against the designation. From the phone calls, the workshops should be well attended.
- **Work has begun on preparing a workshop presentation for the City Commission and Planning Board on HB 7207 – Community Planning Act (CPA).** The CPA changes the 1985 Local Government Comprehensive Planning and Land Development Regulation Act and significantly changes Chapter 380, F.S., which regulates Developments of Regional Impact (“DRIs”). The 1985 Act was characterized by “top down planning” while the CPA has been characterized as more “bottom up” by shifting more discretion to local governments.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Tomoka Holdings is preparing the draft design standards, which are expected to be completed with the PMUD documents for a submittal to staff mid-July.

4. Airport: **Page 3**

5. Finance: **Page 3**

- Staff is preparing the draft of the personnel budget and the operating budget for FY 2011-2012.

6. Fire Service: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 8**
  - Future Events at PAC. **Page 8**
  - Parks and Irrigation. **Page 10**
  - Building Maintenance. **Page 11**
10. Police: **Page 11**
  - Community Services & Animal Control. **Page 11**
  - Criminal Investigations/Records. **Page 12**
    - Crime Trends:
      - Several recent auto thefts: Young black male juveniles from Daytona Beach have been targeting vehicles in Ormond Beach. The subjects look for automobiles where the owners have left doors unlocked and ignition keys in the vehicle.
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 16**
11. Engineering: **Page 16**
  - North-South Halifax Drive Pipe Lining- The 8-inch sanitary sewer line north of SR40 and the 15-inch stormdrain south of SR40 were discovered to have a cracked pipe. Quotes were obtained for cured in place PVC liner and purchase order is in progress. **Page 17**
  - Coolidge Avenue Roadway and Drainage Improvements - Construction is ongoing. Contractor has installed all utilities and is working on restoration of Hand Avenue. Final paving was completed. The contractor is working with the engineer to address erosion that has been occurring at the newly installed baffle box next to the FPL substation. Once this has been addressed final restoration of this area will be completed. **Page 17**
  - Andy Romano Beachfront Park – The first phase of public engagement process "Imagine" has been completed. This phase consisted of two public meetings, a meeting with the City's Quality of Life board and Leisure Services board, and was followed by a presentation to the City commission summarizing the results of the public meetings. Staff's consultants are now working on **Phase 2 of the public engagement process "Choose" which includes the development of conceptual site plans that will be delivered back to the public on July 12th at 7:00 pm at The Casements.** The public will then have the opportunity to critique the site plans which the consultant will then adapt into the final site plan for the park site. **Page 17**
12. Environmental Management Division: **Page 19**
  - Asphalt/Concrete. **Page 19**
  - Tree Crew. **Page 19**
  - Street/Stormwater Maintenance. **Page 20**
  - Street Sweeping. **Page 20**
13. Fleet Operations: **Page 20**

14. Utilities: **Page 21**

- Received acceptance for City request for time extension to SJRWMD for responding to 2nd request for information (RAI #2) for the City's Consumptive Use Permit (CUP) Compliance Report. Staff continues pursuit of current 5 year report with preparation of responses to RAI #2.
- Water Plant 4 Log Virus Inactivation – A draft permit was issued from Volusia County Health Department (VCHD). Preparing a written request to the Health Dept to reduce the minimum free chlorine residual requirement for lime softening and reverse osmosis treatment. **Page 21**
- Airport Road Force Main Extension – Project includes force main up sizing and conversion to reuse transmission for serving wastewater and alternative water supply irrigation needs for the Breakaway Trails and Hunter's Ridge areas. Contractor qualifications were reviewed to establish eligibility to bid on the project. Easements forthcoming for CC consideration for a portion of the project corridor. **Page 21**