

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: May 27, 2011

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly meetings with City Attorney and HR Director
- Budget meetings held with Airport, Economic Development, Leisure Services, Planning and Building departments.
- Held weekly staff meeting with Assistant City Manager and Directors

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Attended United Way Board of Directors meeting
- Attended IJR/IMR & Landscaping Workshop
- Attended Team Volusia meeting
- Attended Zones 1 & 2 Town Hall Budget meeting
- Participated in the Big Wheels Deliver Meals event, drove with a Council on Aging representative to deliver meals to senior citizens in the area
- Attended Volusia League of Cities banquet

2. Community Development: **Page 1**

- The Department reviewed the new FEMA draft flood maps and sent comments to FEMA. A meeting to discuss the preliminary countywide Flood Insurance Study (FIS) for Ormond Beach is scheduled for June 9, 2011, 2:00 p.m. The meeting will be held at the Volusia County Agricultural Center, 3100 East New York Avenue, Deland, FL, 32724. Representatives from FEMA Region IV, the State and the Engineering Study Contractor will be present and conduct the meeting. All incorporated communities within Volusia County are invited to attend this important meeting. Following that meeting, from 5:00-7:00 pm, an open house will be conducted at the same location where the public will be invited to view the preliminary materials and ask any questions they may have.

FEMA is reviewing the official invitation letters and the Department hope to receive those shortly. The letters will be mailed to each community and include a few more details concerning the meeting and the ongoing study. Ongoing discussions continue as to what is the best method for making the public aware of the open house.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Staff has prepared a letter to FDOT regarding the conceptual US 1 Interchange Justification/Modification alternatives developed by Reynolds, Smith, and Hill. One of the consultant's alternatives to improve the transportation system for the US 1 interchange, involves property within the Ormond Crossings development project. Tomoka Holdings analyzed this alternative and estimated the value of their land that

would be needed for this Collector Distributor system alternative to be approximately \$13 million.

Ormond Beach Chamber and Main Street **Page 2**

- Staff is working with the Chamber to formalize plans for the second annual Economic Prosperity Forum, tentatively set for Monday, June 27 at 7:45 am at Halifax Plantation.

Special Economic Development Projects **Page 3**

- Staff has prepared the forms for the publication of the RFP for Southwest Quadrant of the Airport following approval of the RFP by the City Commission at the May 17 meeting. Advertisement begins May 29.

4. Airport: **Page 3**

- Staff met this week with Neal Tomlinson of Tomlinson Aviation to discuss participation in an airport-based community event proposed for this fall. Mr. Tomlinson has proposed several unique ideas for this youth-centered event, and has offered to help the City acquire funding.
- Staff has scheduled a special meeting of the Aviation Advisory Board on June 9, 2011 at 5:30 p.m., in the H.R. training room at City Hall. This meeting is being held so that the AAB members may review and consider the current airport CIP.

5. Finance: **Page 4**

6. Fire Service: **Page 4**

7. Human Resources **Page 6**

Risk Management Projects **Page 7**

- Planning meeting for Health Fair; event is scheduled for October 7.
- Sent photographs of City parks as nominees for Chamber of Commerce Beautification Award. **Page 8**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 9**
- Future Events at PAC. **Page 10**
- Community Events **Page 10**
  - **Limitless Playground dedication, Friday, May 27, 6:00 pm, Sports Complex**
- The Casements
  - The Casements Guild members met for their final general meeting of the season. The members voted to donate funds to install new cabinetry in Room 205. This donation will be reflected in the 2012 fiscal year of The Guild.
  - Staff worked this week to finalize plans for the next Movies on the Halifax. Due to Disney restrictions, the previously scheduled "Father of the Bride" can not be shown in June. The new movie selection is "Despicable Me" a newly released animated feature rated PG. We hope you can make the movie as we will have a fabulous "Photo Opportunity for the Community."
- Parks and Irrigation. **Page 11**
- Building Maintenance. **Page 12**

10. Police: **Page 12**

- Community Services & Animal Control. **Page 12**
- Criminal Investigations/Records. **Pages 12-13**  
Comments:
  - Suspicious Death: Investigators are looking into the death of a 14 year-old white male that was found in a residence on Mayfield Circle. Investigation is ongoing.

- Suspect identified in numerous car burglaries that have occurred in several city parks and gyms. The suspect is from south Florida and is believed to be involved with a group of individuals that target vehicles along the east coast of Florida. Charges have been filed against the suspect who is currently out on bond. We have had his bond revoked and he is currently at large.
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 15**
11. Engineering: **Page 15**
- US1 Forcemain Extension Phase II - The watermain bridge attachment was completed and made active. The temporary watermain was removed along with road barriers and the US1 lane was reopened.
  - OBSC Boundless Playground - The contractor completed all remaining punchlist items on Monday. The park will be officially opened this Friday after the ribbon cutting ceremony.
  - Ormond Beach's Andy Romano Beachfront Park - The first round of public meetings and joint advisory Board meetings were held. An update to the City Commission is scheduled for June 1<sup>st</sup>. **Page 16**
  - John Anderson Drive – Held public meeting and will be reviewing options regarding reducing impacts to the existing trees and present this to the City Commission. **Page 16**
12. Environmental Management Division: **Page 17**
- Asphalt/Concrete. **Page 17**
  - Tree Crew. **Page 17**
  - Street/Stormwater Maintenance. **Page 18**
  - Street Sweeping. **Page 19**
13. Fleet Operations: **Page 19**
14. Utilities: **Page 19**
- Airport Road Force Main Extension – Contractor prequalification proposal currently being prepared. Project includes force main up sizing and conversion to reuse transmission for serving wastewater and alternative water supply irrigation needs for the Breakaway Trails and Hunters Ridge areas. Easements forthcoming for CC consideration for a portion of the project corridor.
  - Fire Hydrant Replacement Program – A City Commission memo and packet was prepared and forwarded to Legal for contract award to R&M Service Solutions for \$160,791.06 at a CC meeting in June. **Page 20**