

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 6, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Bi-weekly meetings with Fire Chief and Economic Development Director
- Discussed Fire Chief recruitment process with HR Director and Fire C
- Discussed Fire staffing levels and capital equipment with Fire Chief, HR Director and Finance Director
- Held Planning CIP meeting with Finance Director and Assistant City Manager.
- Weekly budget discussion held with Finance Director and Assistant City Manager
- Discussed medians landscaping with Assistant City Manager, Leisure Services Director, and Landscape Architect.

Spoke to, attended and/or met with:

- As requested, spoke individually with Mayor Kelley and Commissioner Boehm to review commission agenda
- Attended final Chamber Leadership class and graduation.
- Attended the quarterly Volusia County Economic Development update

2. Community Development: **Page 1**

- The Department received the Preliminary Digital Flood Insurance Rate Maps (DFIRM) as well as the Flood Insurance Study. Important dates for the City are as follows:
 - **May 29, 2011** - 30-day Review by Government Deadline - Staff is currently reviewing in conjunction with Engineering the Rate Maps for submittal of final comments to FEMA.
 - **June-August 2011** - FEMA will initiate statutory 90-day appeal period for the new or modified Base Flood Elevations (BFEs).
 - **June 2011** - City will receive a letter approximately 2-weeks before the start of the 90-day appeal period to detail the process. The City will be required to publish a list of BFEs in the newspaper in a Notice of Proposed Flood Elevation Determinations. The Letter from FEMA will provide the first and second publication dates. The appeal period will start on the second publication date. During this period, community officials and/or other interested parties may submit scientific or technical information that would serve to refute the proposed or proposed modified BFEs.
 - **December 2011 or January 2012** - The City will receive printed copies of the DFIRM and FIS report.
 - **February 2012** - Digital Flood Insurance Rate Maps and Flood Insurance Study report becomes effective.
 - These are approximate dates based on best case scenarios and are subject to change. Should they change; a follow-up in the weekly report will be provided.
- Staff received from Main Street research materials for murals. In order to maintain some type of control on murals in the downtown, staff is exploring the possibility of developing a

Mural Arts Program in conjunction with the Ormond Beach Arts Museum. The current arts project funded by the City is nearing completion and the partnership created as a result has worked well. Individual businesses could participate but the mural would be an easement owned possibly by the Arts Museum but maintained by the individual property owners. The murals would be restricted to conveying Ormond Beach history as it relates to early development, contributions to speed, the environment, etc. The idea is to develop a walking guided tour of murals that can tell a story at the completion of the tour. The projected date for completion of this project to include revisions to the LDC was September, 2011. This date can not be met given the need to continue to develop this concept with Main Street and the Ormond Arts Museum. In addition LDC amendments are needed to define the criteria and clarify when a mural is not a sign.

3. Economic Development: **Page 2**
Ormond Crossings
 - Staff is meeting next week with Tomoka Holdings and their consultants to discuss the draft Interchange Modification Report and their land value estimates.
4. Airport: **Page 3**
 - Staff has been apprised that work is proceeding ahead of schedule on the primary runway at Daytona Beach International Airport (DBIA). As of Sunday, April 10, 2011, the primary runway at DBIA has been effectively closed for a period that was expected to last approximately ninety (90) days. This has resulted in an increase in flight training traffic at other local airports, including OBMA, where approximately 14,000 total operations were recorded for the month of April. This localized increase in traffic was expected to be most notable through mid-May, when the close of the spring semester at Embry-Riddle Aeronautical University will result in general reduction of traffic through the summer months. However, if the primary runway project remains ahead of schedule, local traffic may return to more normal levels at an earlier time.
5. Finance: **Page 4**
6. Fire Service: **Page 4**
7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Gymnastics **Page 10**
 - Ormond Beach Wolves Cheer Teams attended competition in Orlando; young team achieved 2nd place, older team took 1st place
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 11**
10. Police: **Page 12**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12, 13**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**

11. Engineering: **Page 15**

- US1 Forcemain Extension Phase II - Watermain construction was completed on the inside of the bridge support casing.
- Rima Ridge Wells 54, 55 & 56 - Site work is substantially complete and the station telemetry is being worked on for the SCADA system.
- OBSC Boundless Playground - The project is 98% complete and a final inspection will be scheduled for this Friday so the new park/playground can be officially opened and turned over to Leisure Services.

12. Environmental Management Division: **Page 16**

- Asphalt/Concrete. **Page 16**
- Tree Crew. **Page 17**
- Street/Stormwater Maintenance. **Page 17**
- Street Sweeping. **Page 18**

13. Fleet Operations: **Page 18**

14. Utilities: **Page 18**

- Received acceptance for City request for time extension to SJRWMD for responding to 2nd request for information (RAI #2) for the City's Consumptive Use Permit (CUP) Compliance Report. Staff preparing response to District notice for indicating our desire to complete current 5 year compliance report requirements. District rule modifications resulted in CUP reporting requirement to every 10 years and having option to withdraw current 5 year report. City to continue pursuit of current 5 year report as a large portion of the work has been completed and few items remain for additional information requested. This action will extend the due date to 10 years for the next report to be generated instead of the 2014 date should we decide to withdraw our current submittal.
- Airport Road Force Main Extension – Contractor prequalification proposal currently being prepared. Project includes force main up sizing and conversion to reuse transmission for serving wastewater and alternative water supply irrigation needs for the Breakaway Trails and Hunter's Ridge areas. Easements forthcoming for CC consideration for a portion of the project corridor. **Page 19**