

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 29, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Held CIP meetings throughout the week with each department and their divisions
- Held weekly meeting with Directors
- Follow up meeting on short term rentals with City Attorney, Planning, Police and Neighborhood Improvement staff
- Weekly meeting with Finance Director
- Biweekly meeting with Police Chief
- Appointed Lois Towey as Acting City Clerk

Spoke to, attended and/or met with:

- Attended Rotary, Team Volusia, and Budget Advisory Board meetings.
- Attended Casements Guild luncheon
- Participated in Ormond Beach Chamber leadership meeting
- Attended NIAB meeting

2. Community Development: **Page 1**

- The Director was a speaker at the day long District 5 FDOT workshop on mobility planning. The City's mobility plan and fee was featured and based upon the number of questions and interest expressed after the presentation, Ormond Beach was well received. Approximately 175 people attended the meeting.
- HB 7001 was approved both by the Senate and House and is before the Governor for signature. This bill fixes the legal issues with SB 360 which is before the courts presently and requires the dense urban land areas to complete mobility planning and funding within 2 years of the bill's approval.
- Staff attended the Technical Coordinating Committee meeting of the Volusia Transportation Planning Organization. Staff requested that Hand Avenue Extension be added to the Non-SIS Priority List in accordance with City Commission direction. The agenda item was eventually not acted upon and remanded back to the Transportation Improvement Program (TIP) subcommittee which meets on May 3 for the ranking of said projects. **Page 2**
- Work continues on drafting the City's response to the individual Interlocal Boundary Agreement Resolutions passed by the City and Volusia County. A draft is expected by end of May. **Page 2**

3. Economic Development: **Page 2**

Ormond Crossings

- Tomoka Holdings is revising the latest round of staff comments for the Master Development Plan. A joint meeting will be arranged to discuss the plan, which will include the draft design standards, which will be needed as part of the platting and zoning process.

4. Airport: **Page 3**
 - Staff continues to work with a representative of TowerCom regarding the possibility of leasing a portion of airport property for the purpose of erecting a telecommunications tower.
5. Finance: **Page 3**
6. Fire Department: **Page 4**
7. Human Resources **Page 6**
8. Information Technology: **Page 7**
Geographical Information Systems (GIS)
 - Notable Events:
 - Mapped possible reapportioned commission zones using 2010 census data
 - Updated all future land use base maps and zoning base maps
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Gymnastics **Page 10**
 - The two Wolves Cheer Teams attended national competition in Jacksonville, achieving first place
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 11**
10. Police: **Page 12**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12,13**Comments **Page 13**
 - A suspect has been identified in numerous Ormond Lakes burglaries. The suspect was arrested the other night for loitering and prowling in the Ormond Lakes subdivision. Investigators are attempting to link DNA evidence found at one of the crime scenes to the suspect's DNA.
 - Arrest warrants have been obtained for the subject responsible for the recent smash and grab burglary at Tomoka Plaza. The suspect is a transient and currently in hiding.Crime Trends **Page 13**
 - A number of vehicle burglaries where bricks or large rocks have been thrown through a window to gain access have been reported. The perpetrators have stolen purses from vehicles and immediately use the victims' credit cards. Investigators have obtained a video of the suspects and the suspect vehicle. Several other Volusia County agencies are experiencing the same type of thefts.
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 16**
11. Engineering: **Page 16**
 - US1 Forcemain Extension Phase II - Steel casing span fabrication was completed and placed upon the bridge pier cap mounting brackets. Watermain piping was delivered to the site to begin construction of the watermain within the casing.
 - OBSC Boundless Playground – The landscape, irrigation and PVC fencing was completed and inspected. The rubber play surface, artificial turf and furnishings will be completed by Friday. A final inspection will be scheduled for later next week so

the new park/playground can be officially opened and turned over to Leisure Services. **Page 17**

- Andy Romano Beachfront Park – City Commission approved the contract for design on April 20th. Staff will be scheduling the Public Meetings for May 10th and 11th. **Page 17**

12. Environmental Management Division: **Page 19**

- Asphalt/Concrete. **Page 19**
- Tree Crew. **Page 19**
- Street/Stormwater Maintenance. **Page 20**
- Street Sweeping. **Page 20**

13. Fleet Operations: **Page 20**

14. Utilities: **Page 20**

- Received acceptance for City request for time extension to SJRWMD for responding to 2nd request for information (RAI #2) for the City's Consumptive Use Permit (CUP) Compliance Report. Staff received formal notice from the District describing new reporting requirement for every 10 years and allow city to withdraw current report update. Since the bulk of the City's initial 5 year report has been prepared, it may be in the City's best interest to complete the present report. This may extend the due date to ten years for the next report to be generated instead of the 2014 date, should we decide to withdraw our current submittal. Staff preparing response to recent correspondence indicating our desire to complete current compliance report requirements.
- Airport Road Force Main Extension—Contractor prequalification proposal currently being prepared. Project includes force main upsizing and conversion to reuse transmission for serving wastewater and alternative water supply irrigation needs for the Breakaway Trails and Hunters Ridge areas. Easements forthcoming for commission consideration for a portion of the project corridor. **Page 21**