

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 25, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly discussions with City Attorney, and Finance Director
- Biweekly meetings with I/T Manager and Police Chief
- Dispatch discussion with Fire Chief
- Met with Legal and Planning staff to discuss Internet Cafes and simulated gaming devices

Spoke to, attended and/or met with:

- Met with Jonnie Grant, co-chair, Ormond Chamber Leadership Day
- Lunch meeting with Economic Development Director, Ormond Beach Chamber and Ormond MainStreet
- Attended Team Volusia meeting
- Attended Citizen Police Academy kickoff
- Attended Volusia County Manager's Meeting to discuss Consolidated Dispatch

2. Community Development: **Page 1**

- Staff met with Consolidated Tomoka, FDOT, Volusia County, and Daytona Beach regarding the review comments from Federal and State agencies on FDOTs Efficient Transportation Decision Making (ETDM) screening process for Hand Avenue Extension. Based upon the number of comments that involve upfront resolution prior to beginning the PD&E, it was agreed that FDOT would meet with the Army Corps of Engineers and St. Johns River Water Management District regarding the primary impacts on wetlands and the secondary impacts associated with new road extensions. It was noted at the meeting that many of the comments can be honed down to several but it is still expected by FDOT that the PD&E may require a full Environmental Impact Statement (EIS). If this is the case, the approximate cost for a PDE involving an EIS was estimated at \$1 million dollars. However, since FDOT is soliciting an RFP for the SR 40 PD&E Study for a six lane divided facility and the 2025 design year requires 10 lanes, FDOT is relying on Hand Avenue Extension for the other four lanes. Should an EIS be required, the partnership will request that FDOT match the partnership amount of \$468,000.
- The City's multimodal strategy was lauded by Votran at an FPZA meeting and it was featured in VCARDs newsletter for February 2011. **Page 2**

3. Economic Development: **Page 2**

Ormond Crossings

- Staff transmitted their comments to Tomoka Holdings latest Master Development Plan. Staff spoke to Tomoka Holdings this week and their response to staff comments are being prepared for a joint meeting. Staff is awaiting submission of the development design standards, which will be needed as part of the platting and zoning process.

Airport Business Park

- Staff will arrange a ribbon cutting event for the Pace Analytical 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment.
 - Staff will be arranging a ribbon cutting event with Emergency Communication Networks (ECN), a high technology company in the Business Park, once their renovation project to 1 Sunshine Boulevard, which was acquired as part of the Company's expansion plan, is complete.
4. Airport: **Page 3**
 - The GIS Department completed preliminary illustrations requested by staff regarding a proposal to expand the leasehold area of the Civil Air Patrol (CAP) facility at the airport. The CAP has proposed a renovation of the existing facility in order to locate the headquarters of the Florida Wing at the airport. If brought to fruition, the new headquarters will bring two paid, full-time CAP employees to the airport, and will increase CAP activities at the airport to the benefit of both aviation and non-aviation businesses in the local area.
 5. Finance: **Page 4**
 6. Fire Service: **Page 5**
 - Citywide fire hydrant inspection and flow testing will begin in March and continue through May. **Page 6**
 - Volusia County Council directed their staff to move forward with developing a county-wide dispatching service for fire, EMS and police. **Page 6**
 7. Human Resources **Page 7**
 - Volunteer Program for the City of Ormond Beach has been approved by the City Commission. HR preparing for launch of website page with volunteer application on March 3, 2011. Working with PIO for news releases to notify citizens and City Departments. **Page 8**
 8. Information Technology: **Page 8**
 9. Leisure Services: **Page 9**
 - Athletics Maintenance. **Page 10**
 - Future Events at PAC. **Page 11**
 - Parks and Irrigation. **Page 12**
 - Building Maintenance. **Page 13**
 10. Police: **Page 13**
 - Community Services & Animal Control. **Page 13**
 - Criminal Investigations/Records. **Pages 13-14**
Comments
Residential Burglary: A residence was burglarized on S. Halifax Dr. Hours later the property from the burglary was listed on Craig's list for sale. Investigators met with the subject selling the items and they were positively identified as items stolen from the burglary. The subject was placed under arrest for dealing in stolen property. Burglary charges are pending. **Page 14**
 - Operations – Summary of specific crimes. **Page 14**
 - Neighborhood Improvement. **Page 16**
 11. Engineering: **Page 16**

- US1 Forcemain Extension Phase II- Delays in fabrication for the watermain bridge attachment components will require the maintenance of traffic barrier wall and signs to be removed for the duration of Bike Week so that both lanes on southbound US1 will be opened.
- Granada Bridge Decorative Pole Replacement – The contractor has completed 50% of the fixture replacements along the downtown streetscape and 25% of the decorative pole replacement work on the Granada Bridge.
- OBSC Boundless Playground- Work began on February 22nd.

12. Environmental Management Division: **Page 18**

- Asphalt/Concrete. **Page 18**
- Tree Crew. **Page 18**
- Street/Stormwater Maintenance. **Page 19**
- Street Sweeping. **Page 19**

13. Fleet Operations: **Page 19**

14. Utilities: **Page 19**

- Airport Road Force Main Extension – staff and consultant discussed efficient piping modifications for delivering additional reuse source water to Hunter’s Ridge to augment current raw water source supply. Piping modifications will include new piping section and existing raw piping converted for reuse transmission to fill the storage tank with reclaimed water while leaving all other discharge pumping operations from tank to irrigation – fire system intact. Awaiting receipt of plans modifications. **Page 20**
- Ormond Beach Wastewater Treatment Plant Expansion – Cleaning of the influent pipe to the Clarifiers 1 & 3 increased the flow handling capability to minimize the use of pumps to control the water level elevation in the carousels. A revised approach is being considered for cleaning piping from splitter box to Clarifier 2 to occur during daytime hours. Cleaning costs are included in an allowance for the expansion. **Page 20**
- A meeting was held with Energizer to discuss future water needs. An additional 30,000 gallons per day was discussed by their engineering representatives. Energizer requested the City to pursue considerations for financial assistance for tap, meter, vault and backflow preventer. **Page 21**