

**MINUTES  
CITY OF ORMOND BEACH  
QUALITY OF LIFE ADVISORY BOARD  
REGULAR MEETING**

**February 3, 2011**

**7:00 PM**

**City of Ormond Beach  
Training Room  
22 South Beach Street  
Ormond Beach, Florida**

**1) Call to Order**

Dr. Shapiro called the meeting to order at 7:00 p.m.

Members present were: Debbie Berner, William Masters, Becky Montgomery, Russ Nicastro, Troy Railsback Philip Shapiro and Betty Smith. Excused were Janet Dannehower, Marianne DiFiore, Dr. Daniel Drake and Dr. Gerald Woodard.

Others present were: Leisure Services Director Robert Carolin, and Recording Secretary Shá Moss.

Dr. Shapiro asked each member to introduced themselves and give a brief summary of their relationship to the community, since there were new appointees.

**2) Approval of Minutes – July 1, 2010**

**Mr. Masters moved seconded by Ms. Berner to accept the minutes of the July 1, 2010 meeting. The motion passed unanimously.**

**3) Election of Chairman**

Dr. Shapiro noted that he was Chairman last year. He stated it was quite a privilege to serve in that position and would be willing to serve again, unless someone else wanted to.

**Ms. Berner moved, seconded by Mr. Masters, to nominate Dr. Shapiro as Chairman. The nomination passed unanimously. Dr. Shapiro accepted the nomination.**

#### 4) Election of Vice-Chairman

Dr. Shapiro asked for nominations for Vice-Chairman and pointed out that Ms. Berner has served as vice-chairman during the past term.

**Ms. Montgomery moved, seconded by Ms. Smith, to nominate Ms. Berner as Vice Chairman. The motion passed unanimously.** Ms. Berner accepted the nomination.

#### 5) Administrative Matters

a. Establishment of Regular Meeting Schedule and Time  
Day: 1<sup>st</sup> Thursday of the Month Time: TBD

Dr. Shapiro stated the Board met on the first Thursday at 7:00 p.m. each month. He noted there were periods of time last year where there were no meetings scheduled, but this year meetings should be held monthly.

b. Sunshine Law

Dr. Shapiro stated transparency was the key when describing the Sunshine Law. Board members could not speak to one another about items that could come before the Board outside of a publically advertised meeting. They could discuss those projects with the community, staff or the City Commission. If there was a matter before the Board which a member had a financial interest there would be a conflict of interest. He stated that the member could still participate in the discussion, but would not be able to vote on the issue. If anyone was unsure whether an issue was a conflict of interest, they could contact staff for clarification.

c. Attendance Requirement – Sec. 2.202 Code of Ordinances

Dr. Shapiro noted that if a member had two consecutive unexcused absences or three absences during the year, the City Commission could ask that the member be removed from the Board. If you are unable to attend a meeting, please advise staff.

Mr. Nicastro asked how many new members are on the Board and why were some of them not at the meeting.

Dr. Shapiro stated there were five new members and two of them have been excused.

Mr. Nicastro asked how effective would the Board be if everyone doesn't show. He noted he has been on City boards before and asked why the Board had eleven members if they didn't attend the meetings. He also asked why there was no public participation and was the meeting advertised.

Dr. Shapiro stated as long as there is a quorum the Board could still meet, discuss items and vote. He stated all the meetings were publically advertised and since he has been on the Board, there has only been an audience a few times. The meetings are always open to the public.

d. Board Activities

Dr. Shapiro stated the Board is a focus group to give input and priority to the City Commission. He stated that the Board reviewed the Capital Improvement Program; the annual Community Development Block Grant, from the Neighborhood Improvement Advisory Board; periodically community issues would be before the Board for discussion or projects from staff or the City Commission.

**6) Discussion**

Ms. Montgomery stated last year the Board discussed a piece of art for the pond at the Casements, and asked what the status was.

Mr. Carolin stated that the tarpon was placed in the pond this morning. He noted things don't happen overnight, and this project actually took about eight months. He stated the dedication will be on Saturday, February 12, 2011. He stated the artwork was a Balliker piece donated by the Cobb family.

Ms. Berner noted it took a long time for the welcome sign to be placed at its location.

Mr. Carolin stated he would work on projects so that the Board would have something to discuss monthly. Joan Balliker would be at the next meeting to discuss a piece of art for the City.

Mr. Carolin mentioned the Movie of the Halifax for this week was Sleepless in Seattle.

**7) Adjournment – Next Meeting – Date**

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

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Shá Moss, Recording Secretary

ATTEST:

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Dr. Philip J. Shapiro, Chairman