

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 7, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly staff meeting with Directors
- Weekly meetings with HR Director and Finance Director
- Bi-weekly meeting with Fire Chief
- Met with IT to finalize cell phone stipend policy and iPad purchase.

Spoke to, attended and/or met with:

- Reviewed commission agenda individually with Mayor and Commissioner Boehm as desired.
- Attended Rotary meeting
- Attended D.A.R.E. graduation at Ormond Beach Elementary

2. Community Development: **Page 1**

- Written notice has been received from the State Department of Community Affairs regarding the City's remedial amendments to the Comprehensive Plan to implement the multi-modal strategy and resulting mobility fee in place of concurrency. Notice of Intent to find the City in Compliance should appear in the News-Journal on January 18, 2011.

3. Economic Development: **Page 2**

Ormond Crossings

- Tomoka Holdings is preparing the revised PMUD and development standard material for staff review.

Prospective Business Attraction/Retention/Expansion

- Staff continues working with Putnam State Bank and a prospective buyer of the Billy's Tap Room property regarding reopening and renovating the restaurant. The buyer is interested in renovations to the exterior and interior of the building and providing valet parking for customers of the restaurant. The buyer will be meeting with the surrounding property owners and lessees to discuss the parking issues.

4. Airport: **Page 2**

- Staff has posted the final airport traffic counts for 2010 on the City website. Annual traffic is down 31,985 operations as of December 31, 2010. This represents a reduction of 21% over the previous year. **Page 3**

5. Finance: **Page 3**

- Preparation of fiscal year end and annual audit reports.

6. Fire Department: **Page 4**

- A county-wide burn ban is in effect due to the dry conditions. **Page 5**

7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
 - Homicide: A shooting occurred at the Rock N Ranch located at 801 S. Nova Rd. Chris Pursley went to the location and fired multiple shots into a vehicle as it attempted to leave the parking lot. The vehicle had two occupants in the vehicle and the driver was killed after being struck by multiple bullets. The other passenger (Pursley's wife) was struck with flying glass during the shooting. The shooter barricaded himself in his residence on Fir St. in Ormond Beach and the residence was surrounded by Ormond Beach police and Sheriff's deputies. After a several hour standoff the shooter surrendered and was placed under arrest. Investigation continues. **Page 12**
 - Numerous smash and grab burglaries from parked vehicles **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
 - South Ormond Neighborhood and Gymnastics Centers Improvements- Contractor completed final punch-list items and the project is now complete.
 - City Hall Parking Lot Repairs- The contractor is scheduled the begin work on 1/8.
12. Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
13. Fleet Operations: **Page 17**
14. Utilities: **Page 17**
 - SJRWMD – The 2010 Annual Water Supply Plan update was submitted to the water management district. **Page 18**
 - Tymber Creek Road Phase 1 –The disposition of the existing utilities underneath the road was discussed with the County. The new force main will be allowed to remain underneath the new pavement. The County wants the water main to be moved into the unpaved area of the right-of-way. Field verification of the existing utilities and proposed traffic signals was performed. Excavation of the area around the poles showed a potential conflict with the raw water main at the southeast corner of Tymber Creek Road and State Road 40. The County indicated willingness to redesign plans to move the proposed pole location to eliminate the conflict with our large raw and potable water mains in this area. **Page 18**