

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 23, 2010

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly staff meeting with Directors
- Bi-weekly meeting with Police Chief
- Weekly budget meeting with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Participated in Cassen Park Clean up on 12/18
- Met separately with Mayor Kelley and Commissioner Boehm, reviewed Commission agenda
- Attended Rotary meeting
- Attended United Way presentation, award for CTLC

2. Community Development: **Page 1**

- The City's comprehensive plan amendments were packaged and received by DCA for approval pursuant to the Stipulated Compliance Agreement.
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3. Economic Development: **Page 2**

**Ormond Crossings**

- Tomoka Holdings is preparing the revised PMUD and development standard material for staff review.

4. Airport: **Page 2**

5. Finance: **Page 3**

- Submitted the FY 2010-11 Adopted Budget to the GFOA's Distinguished Budget Presentation Award Program.

6. Fire Service: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

- Notable Events: Wed 12/15 3pm - Critical network issues related to a failing Domain Controller that administers all aspects of the networking credentialing and security. The backup Domain Controller nearly also became corrupt, but staff isolated it to prevent further corruption of the security database known as Active Directory (AD). Staff worked through the night with Microsoft Technical support and was able to restore networking services by 4 am Thursday. Backup systems worked well as staff was able to restore selective information as directed by Microsoft Technical support for reintegration and synchronization of the two Domain Controllers.

9. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 7**
  - Future Events at PAC. **Page 8**
  - Parks and Irrigation. **Page 9**
  - Building Maintenance. **Page 9**
  
10. Police: **Page 9**
  - Community Services & Animal Control. **Page 10**
  - Criminal Investigations/Records. **Page 10**
  - Comments:
    - Investigators have obtained several photos of suspects using stolen credit cards from numerous smash and grab car burglaries. The subjects are believed to be a group hitting all around the Central Florida area.
  - Operations – Summary of specific crimes. **Page 11**
  - Neighborhood Improvement. **Page 12**
  
11. Engineering: **Page 12**
  - US1 Forcemain Extension Phase II - Contractor is establishing the schedule for the Tomoka Bridge watermain attachment, but has mobilized for erecting workstations at the ends of the bridge. Staff met with the consultant QLH to discuss structural review and inspections of the work. **Page 12**
  - Water Treatment Plant Dist. System Phase II - The sidewalk along Division Avenue which was removed for construction of the new watermain was reconstructed. The watermain segment from US1 to Railroad St. was pressure tested and cleaned. **Page 13**
  - CCTV Surveillance- Airport, Nova Field & Sports Complex - The existing Brevard County contract cannot be used according to Legal. Will prepare specs, plans and bid doc for bid. **Page 13**
  
12. Environmental Management Division: **Page 14**
  - Asphalt/Concrete. **Page 14**
  - Tree Crew. **Page 15**
  - Street/Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 16**
  
13. Fleet Operations: **Page 16**
  
14. Utilities: **Page 16**
  - Airport Road Force Main Extension – Met with Finance and Economic Development Directors for discussing estimated cost proposal prepared by project design consultant for Riverbend GC irrigation system future considerations.
  - Chemical Bids FY 2010-2011 –Due to the higher costs to the City using the second low bidder, the City is considering filing a breach of contract suit against the low bidder, Innovative Formulations, as they were deemed non-responsive.