

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 17, 2010

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Held quarterly staff meeting with Directors and Division Managers
- Met with Planning Director on IJR
- Attended City Hall. Holiday lunch
- Weekly meeting with HR Director
- Bi-weekly meeting with Fire Chief and Economic Development Director

Spoke to, attended and/or met with:

- Attended the Home for the Holidays parade.
- Attended Volusia Local Legislative Delegation meeting in DeLand
- Attended Rotary Board of Directors meeting
- Held Meeting with the Manager, only a few citizens attended, perhaps due to the cold weather
- Spoke with Doug Thomas regarding possible donation for SONC
- Attended "First in Flight" meeting on noise abatement and other general aviation issues with area flight schools at the OB municipal airport.

2. Community Development: **Page 1**

- Staff attended a neighborhood meeting at the Tuscany subdivision to ascertain support for or against the deletion of a swimming pool/club house from the requirements imposed by the City when Tuscany was approved. There are 11 households living in the subdivision and the rest of the lots were recently purchased by 2 local investors who plan to sell to builders for individual construction. All but one lot owner supports the elimination of the requirement and the substitution of a different remedy. The pool and clubhouse is an obligation that is outstanding and is supposed to be constructed at the 30th building permit, by whom remains to be determined. The requirement to build at the 30th permit does not specify the responsible entity. The original developer is no longer in business. This issue will be coming to the Planning Board and City Commission for a PRD amendment.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Tomoka Holdings is preparing the revised PMUD and development standard material for staff review.
- Staff received the Florida Planning and Zoning Association Award from the Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010.

**Airport Business Park**

- Staff met with the CEO of Pace Analytical regarding their planned 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. The site

plan is being finalized. Staff is working with County Economic Development and Center for Business Excellence representatives to apply for economic development incentives. Volusia County has approved local 20% match for a State tax credit as part of the Qualified Target Industries economic development program. The application was approved by the County Industrial Development Authority and the County Council for a tax-exempt industrial revenue bond of \$2.5 million. Staff is working with Pace to complete an application for ad valorem tax abatement, which will be presented to the Commission.

4. Airport: **Page 3**

- The City of Ormond Beach hosted a "First in Flight Coffee" at the airport on Friday, 17 December 2010, coinciding with the anniversary of the first controlled, powered, and sustained heavier-than-air human flight by the Wright brothers on 17 December 1903. Representatives from Embry-Riddle Aeronautical University, Sunrise Aviation, Euro American School of Aviation, Tomlinson Aviation, and the Ormond Beach Air Traffic Control Tower attended. City Manager Joyce Shanahan, Economic Development Director Joe Mannarino, and Airport Manager Steven Lichliter represented the City. The meeting, which is intended to be an annual event, was held to discuss flight training issues at the Ormond Beach airport and other local airports, and to express appreciation for all of the cooperation the City has received from local flight schools regarding the issue of aircraft noise abatement. **Page 3**
- Staff has posted the latest airport traffic counts on the City's website. Annual traffic is down 32,065 operations as of November 30, 2010. This represents a reduction of 22% from last year. **Page 4**

5. Finance: **Page 4**

6. Fire Service: **Page 4**

7. Human Resources **Page 6**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 8**

- Athletics Maintenance. **Page 8**
- Future Events at PAC. **Page 9**
- Parks and Irrigation. **Page 11**
- Building Maintenance. **Page 11**

10. Police: **Page 11**

- Community Services & Animal Control. **Page 11**
- Criminal Investigations/Records. **Page 12**
  - Task force members executed a search warrant at 420 Lakebridge Plaza Dr. Ormond Bch. 639 grams of cannabis was seized from the residence. The suspect was arrested for possession with the intent to distribute.
- Operations – Summary of specific crimes. **Page 12**
  - 12/9/10 - Accident involving City vehicle. Officer lost control of his patrol vehicle at the I-95/US1 off ramp and crashed; vehicle totaled. No other vehicles involved and officer sustained only minor injuries. Minor property damage to FDOT sign.
- Neighborhood Improvement. **Page 14**

11. Engineering: **Page 14**

- US1 Forcemain Extension Phase II- Staff discussed with contractor construction of the watermain bridge attachment schedule and method. Shop drawings for

manufactured components are being reviewed. Construction of the bridge attachment is anticipated to begin in January of next year.

- Main Trail Bridge - Inspected bridges and approved guardrail replacement materials. Provided information to submit for DEP permit.
- Rima Ridge Wells 54, 55 & 56 - Staff and consultant discussed pumping allocations of the new wells. The net pumping capacity will slightly exceed the original target value.
- City Hall Parking Lot Repairs - Staff has tentatively scheduled the work to begin on 1/8.

12. Environmental Management Division: **Page 16**

- Asphalt/Concrete. **Page 16**
- Tree Crew. **Page 16**
- Street/Stormwater Maintenance. **Page 17**
- Street Sweeping. **Page 17**

13. Fleet Operations: **Page 17**

14. Utilities: **Page 18**

- Received SJRWMD request for additional information (RAI #2) upon review of the City's Consumptive Use Permit (CUP) Compliance Report initial RAI response submittal. Preparing feedback to District. **Page 18**
- Airport Road Force Main Extension – An alternative piping arrangement is being investigated to provide reuse to Hunters Ridge and Breakaway Trails simultaneously. **Page 18**