

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 10, 2010

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Agenda reviews with Mayor and Commissioners
- Weekly meeting with City Attorney

Spoke to, attended and/or met with:

- Met with Mike Sibley of James Moore and Company (Auditors)
- Met with Howard Marlowe (Lobbyist)
- Dorian Burt with Highlander Corp.
- Team Volusia
- Hotel Lodging Association
- Attended Pensions Webinar
- Phone conference with Doug Bell (Lobbyist)
- Habitat for Humanity Open House
- Business Park Unveiling

2. Community Development: **Page 1**

- The Joint Permit Counter is considered operational. Final touches are being made but all personnel have been relocated. The former building location is closed.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Tomoka Holdings is preparing the revised PMUD and development standard material for staff review.
- **Staff received notice that the application to the Florida Planning and Zoning Association Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010 was selected.** The award dinner will be held on December 10 at the River Grille Restaurant in Ormond Beach at 6 PM.

**Special Economic Development Projects**

- Staff has installed the directory sign at the entrance to Sunshine Boulevard. The two monument signs were installed to replace the old wooden signs at the entrance of Sunshine Boulevard. Landscaping improvements have been completed. The unveiling ceremony was held on Friday, December 10.

4. Airport: **Page 3**

- Staff has posted the latest airport traffic counts on the City website. Annual traffic is down 32,065 operations as of November 30, 2010. This represents a reduction of 22% over last year.

- Staff met with current and prospective tenants of the airport southeast quad regarding proposals to construct hangars and other general aviation facilities in that location.
5. Finance: **Page 3**
  6. Fire Service: **Page 4**
  7. Human Resources **Page 5**
  8. Information Technology: **Page 6**
  9. Leisure Services: **Page 6**
    - Athletics Maintenance. **Page 7**
    - Future Events at PAC. **Page 8**
    - Facilities Maintenance. **Page 9**
  10. Police: **Page 10**
    - Community Services & Animal Control. **Page 10**
    - Criminal Investigations/Records. **Pages 10/11**
    - Operations – Summary of specific crimes. **Page 11**
    - Neighborhood Improvement. **Page 13**
  11. Engineering: **Page 13**
    - Main Trail Bridge-Contractor completed bridge repairs and will begin work on the guardrail next week.
    - 2010 Roadway Resurfacing-The following were resurfaced: Idlewood Dr, Atwood Ln, Wildwood Ave and the MacDonald House parking lot.
    - Sanchez Stormdrain-Cul-de-sac asphalt was resurfaced.
  12. Environmental Management Division: **Page 15**
    - Asphalt/Concrete. **Page 15**
    - Tree Crew. **Page 15**
    - Street/Stormwater Maintenance. **Page 16**
    - Street Sweeping. **Page 16**
  13. Fleet Operations: **Page 16**
  14. Utilities: **Page 17**
    - Fire Hydrant Replacement Program – Six (6) hydrants were replaced. Hydrants were replaced on Central, Plaza Grande, Buena Vista, Grove, Washington and Fairview.
    - Received SJRWMD request for additional information (RAI #2) upon review of the City's Consumptive Use Permit (CUP) Compliance Report initial RAI response submittal. Preparing feedback to District.