

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: December 3, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Airport Noise
- Legislative Agenda Issues
- Regular meetings with Police Chief, Human Resource Director, and Fire Chief

Spoke to, attended and/or met with:

- Tomoka Elementary School DARE Graduation
- United Way Board of Director's Meeting
- Volusia League of Cities Dinner
- Pine Trails DARE Graduation
- VCARD Holiday Membership Luncheon

2. Community Development: **Page 1**

- The Joint Permit Center will be completed with personnel relocation accomplished by the end of the week. It is expected that the JPC will be fully operational next week. One week later than projected.

3. Economic Development: **Page 2**

Ormond Crossings

- Tomoka Holdings is preparing the revised PMUD and development standard material for staff review.
- Staff received notice that the application to the Florida Planning and Zoning Association Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010 was selected. The award dinner will be held on December 10 at the River Grille Restaurant in Ormond Beach at 6 PM.

Special Economic Development Projects

- Staff met with a local bank to discuss the feasibility of formulating a business loan pool program. Further discussion with the bank and SBA is expected
- Team Volusia Economic Development Corporation (TVEDC) has selected 3 candidates to visit Volusia County for a series of meetings and tours on November 4. Staff met with CEO candidates and Helen Cauthen, VP of the Greater Greensboro North Carolina Economic Development Alliance was selected and tentatively accepted the position. Negotiations between the parties are underway.

4. Airport: **Page 3**

- Staff has created a link on the airport page of the City website which will provide citizens a web-based utility to forward comments, concerns, or complaints about aircraft activity or the airport on a 24 hour basis, 7 days a week.

- Staff has posted a link to an aircraft noise complaint history map on the airport page of the City website. This map graphically illustrates the frequency and location of complaints that have been received by the City regarding aircraft noise. Beginning in 2011, staff will post quarterly updates to this map.
5. Finance: **Page 3**
 6. Fire Service: **Page 4**
 7. Human Resources **Page 6**
 8. Information Technology: **Page 6**
 9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 7**
 - Future Events at PAC. **Page 8**
 - Facilities Maintenance. **Page 10**
 10. Police: **Page 10**
 - Community Services & Animal Control. **Page 102**
 - Criminal Investigations/Records. **Pages 11**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 13**
 11. Engineering: **Page 14**
 - Main Trail Bridge- Tops were cut off the column supports and new guide down sections were replaced. Scour ditches were laid out. Handrail was installed.
 - 2010 Roadway Resurfacing- The following roads were completed: Fleming Ave, Hunters Ridge Blvd, Laurel Ridge Break, Holly Fern Chase, Highwood Ridge Trail., Buckthorn Look, Pine Look Pass and Sundrop Watch. Formed up curb and gutter replacement on Atwood & Wildwood.
 - Sanchez Stormdrain- Contractor will replace four palm trees, two of which were removed for construction, other two are near falling into drainage ditch. Installation of culverts was completed.
 12. Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 17**
 13. Fleet Operations: **Page 18**
 14. Utilities: **Page 18**
 - Fire Hydrant Replacement Program – Three (3) hydrants were replaced. Two hydrants were located on Brookwood. One hydrant is located on Orchard Street. A request for proposal (RFP) to Nodarse for soils testing in paved areas was processed and a work authorization was received. The fire hydrant scheduled for replacement on Buena Vista Avenue was deleted because it will be replaced when the Alcazar Avenue, Buena Vista Avenue and Seville Street Drainage Improvements construction is performed. A fire hydrant on Riverside Drive was added to the contract. The contractor offered to extend the terms of the existing contract for another two years at the same price and terms. This offer needs further investigation.