

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 12, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Annual Performance Evaluations for Department Heads completed.

Spoke to, attended and/or met with:

- Team Volusia meetings concluded on the hiring of an executive director
- Conducted new Commissioner orientation and tour of the City
- Met with state lobbyist to discuss legislative priorities
- Attended Volusia County Economic Development 3rd Quarter Update
- Spoke at a webinar for the City Clerks Association
- Attended various celebrations honoring Veterans

2. Community Development: **Pages 1/2**

- The Joint Permit Counter is under construction. Planning and Engineering is considered inaccessible to the public due to construction. Walls have been removed, new walls have been constructed, the wet bar in Planning has been removed, and counter personnel have been relocated to Building. Expected disruption as a result of construction is 3 weeks. Expected day that the Joint Permit Center will begin operations is 11.29.10.

3. Economic Development: **Page 2/3**

Ormond Crossings

- Tomoka Holdings is preparing the revised PMUD and development standard material for staff review.

Special Economic Development Projects

- Team Volusia Economic Development Corporation (TVEDC) has selected 3 candidates to visit Volusia County for a series of meetings and tours on November 4. Staff met with CEO candidates and Helen Cauthen, VP of the Greater Greensboro North Carolina Economic Development Alliance was selected and tentatively accepted the position.
- Staff arranged for the Main Street Economic Restructuring Committee and Chamber Economic Prosperity Committee to participate in a discussion with Mr. George Houston of the Florida Department of Environmental Protection regarding the Florida Brownfield's program.

4. Airport: **Page 3/4**

- Staff prepared and submitted documentation to the City Clerk and the City Attorney to place an item on the consent agenda for the December 7, 2010 meeting of the City Commission. Approval is being sought from the City Commission to rescind FBO

Category 4 status for Ron Air, Inc. for failure to maintain the level of insurance required for commercial operations at the Ormond Beach Municipal Airport.

- Projected closure of Runway 7L-25R at Daytona Beach International Airport will begin at midnight (or after the last commercial carrier arrival) between Saturday, November 13, 2010 and Sunday, November 14, 2010. The runway will re-open no later than 6:00 AM on Monday, November 15th. This temporary runway closure is not expected to affect traffic levels at OBMA.
5. Finance: **Page 4**
 6. Fire Service: **Page 4/5**
 7. Human Resources **Page 5/6**
 8. Information Technology: **Page 7**
 9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Pages 10**
 - Facilities Maintenance. **Page 11**
 10. Police: **Page 11**
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 14**
 11. Engineering: **Page 14**
 - Main Trail Bridge- Field meeting for MOT plans and start of work. Issued engineering permit.
 - 2010 Roadway Resurfacing- Kenilworth Ave, S.R. Perrott Dr, Old Kings Rd and one side of Fleming Ave was completed.
 - South Ormond Neighborhood and Gymnastics Centers Improvements- Upper wall brackets were installed to affix the wall paneling within the gym. Dry wall has been delivered.
 12. Environmental Management Division: **Page 17**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
 13. Fleet Operations: **Page 17**
 14. Utilities: **Page 17**
 - Fire Hydrant Replacement Program – Four (4) hydrants were replaced on Cardinal, Northshore Drive and S. Washington Street. A request for proposal (RFP) to Nodarse for soils testing in paved areas is being processed.
 - Tymber Creek Road Phase 1 – Plans (100 % Design Phase) were received from Volusia County. A comparison was made with our existing design to make sure that there are no new conflicts present. New conflicts occurred with the drainage pipe proposed to be installed in the median strip. A meeting will be scheduled with operations and engineering to review the plans.

Honorable Mayor and City Commissioners

November 12, 2010

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- SPRC - The contractor completed drainage modifications in easement between Huntington Townhomes Flagler Co. and Hunter's Ridge Volusia Co. A power cable serving power to Hudson Well 34H was severed. Field notes were obtained from the engineering inspectors to determine the extent of contractor liability. Negotiating equitable solutions for power restoration with Developer.