

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: October 29, 2010

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

This week I took a few personal days to attend a funeral out of state. Otherwise my activities were...

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Cancelled special City Commission meeting

Spoke to, attended and/or met with:

- Chairman Bruno's luncheon with Mayors and City Managers
- FCCMA Fall Symposium in Tampa

City Clerk's Office

In addition to routine City Clerk activities the following projects are underway:

- Meetings (Includes attending meetings, preparing packets, distributing material, setting up/clean up meeting rooms and recording meetings):
- City Commission Special Meeting
- Prepared packet material for the November 3, 2010, City Commission meeting.

Community Development

- Planning
 - Staff was notified that the DCA Secretary did not sign the Stipulated Settlement Agreement approved on the 18th which makes the public hearing on the Remedial Amendments for the 28th no longer needed. Public hearings in the future for the Remedial Amendments will probably be December. This could be complicated further if Amendment 4 is approved.
 - Staff reviewed the draft Flagler County DO for the Hunter's Ridge DRI Substantial Deviation and the Durrance Lane issue has been addressed in the DO as the City understood it would be based upon the meeting with Flagler County's County Administrator. Public hearings on this DO are scheduled in Flagler County for November 1st and 15th. Staff intends to attend the public hearing scheduled on November 1st.
- Building Inspections, Permitting & Licensing
 - Issued 70 permits with a total valuation of \$3,765,110
 - Conducted 147 inspections
 - Issued 4 new business tax
- Development Review
 - Development Orders were approved for Bright Beginnings at 499 S. Nova and ELab which is located in the City's Industrial Park.

- Maria Bonita's application for the Property Improvement Grant was received and the final site plan was submitted for approval.

Economic Development

Ormond Crossings

- Staff met with Tomoka Holdings' engineers for a second round of meetings to discuss the Planned Mixed Use Development plans and design standards for the Commerce Park and Town Center. **Tomoka Holdings is preparing the revised PMUD and development standard material for staff's review.**
- Staff submitted an application to the Florida Planning and Zoning Association Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010. The selection process will be completed in November and the award dinner will be held on December 10 at the River Grille Restaurant in Ormond Beach.

Airport Business Park

- Staff has installed the directory sign at the entrance to Sunshine Boulevard. Staff worked closely with a representative group of business owners from the park in the design and placement of this address map. The two monument signs that will replace the old wooden signs are under construction and will be installed at the entrance of Sunshine Boulevard in mid-November.
- Staff met with the CEO of Pace Analytical regarding their planned 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. The site plan is being finalized. Staff is working with County Economic Development and Center for Business Excellence representatives to determine their eligibility and level of economic development incentives. Volusia County has approved local 20% match for a State tax credit as part of the Qualified Target Industries economic development program. **An application is also being prepared to the County for Industrial Revenue bonds. Staff is working with Pace to complete an application for ad valorem tax abatement, which will be presented to the Commission.**
- Guardian Pharmacy, located at 9 East Tower Circle, is completing plans to relocate to 10 Aviator Way. The relocation would more than double the size of the facility from 5,400 square feet to 12,000 square feet and increase the work force from 35 to 40. Guardian provides medical supplies to group home institutions in Volusia County.
- Staff met with the management of Emergency Communication Networks (ECN), a high technology company in the Business Park, to finalize plans for constructing a conduit and fiber cable between their current facility, located at 7 Sunshine Boulevard and 1 Sunshine Boulevard, which ECN has under agreement to purchase and expand their business and create approximately 20 new high wage jobs. Staff will process the plan and application for the conduit project when it is filed.

Ormond Beach Chamber

- Staff is working with the Chamber and a local bank on the feasibility of formulating a business loan pool program.

Prospective Business Attraction/Retention/Expansion

- Staff participated with the surrounding community economic development practitioners on weekly conference calls with the Team Volusia Economic Development Corporation (TVEDC), and County staff to discuss potential business opportunities.
- Staff continues the business visitation program with manufacturers in the city to discuss their economic outlook and any assistance/resources they may need to increase capital investment and/or retain/grow their employment levels.
- Staff continues working closely with Energizer management on a number of other site and transportation matters.

- Staff continues discussions with Putnam State Bank, a prospective buyer of the Billy's Tap Room property, regarding reopening and renovating the restaurant.

Special Economic Development Projects

- Staff attended the Team Volusia Economic Development Corporation (TVEDC) Board meeting. TVEDC has selected 3 candidates to visit Volusia County for a series of meetings and tours on November 4.
- The first Practitioners Council meeting was held to formulate a process for practitioners to develop shared and individual City economic development goals and objectives that would be presented to the Board. Joe Mannarino, Chair of the Practitioner Council, presented their recommended goals and initiatives to the TVEDC Board.
- Staff met with Executive Director Maggie Sacks and the Main Street Economic Restructuring Committee to discuss economic development initiatives such as Brownfield's designation, development incentives, market GAP analysis, and business attraction strategies. **A meeting with George Houston of Florida Department of Environmental Protection is scheduled for November 10 to discuss the Brownfield's program.**
- Staff attended a seminar conducted by Enterprise Florida on exporting and local opportunities.

Airport Operation and Development

- Construction of the new Sunrise Aviation fuel farm commenced this week. Staff coordinated efforts with Hoyle, Tanner & Associates to provide additional as-built drawings and other documentation to assist with this project.
- A survey crew has been working at the airport all week to create current surveys and documentation in support of the projects to move Taxiway "A" and renovate Taxiway "C." Temporary closure of the airport needed in order to facilitate surveys of the runway intersection has been avoided by conducting the intersection survey late at night.
- Staff worked with Hoyle, Tanner and Associates this week to provide updated documentation to the ATC Tower Manager regarding the project to move Taxiway "A." Input from the control tower is being sought to design a ground traffic management plan for aircraft ingress and egress from the new T-hangars in FBO Area 2.
- Inquiries concerning aircraft noise increased this week, coinciding with the increase in flight training traffic typical for this time of year. Staff has contacted all of the local flight schools in an effort to reinforce awareness of our voluntary noise abatement procedures.
- The Aviation Advisory Board conducted their final meeting of the year this past Monday evening, October 25, 2010. Several individuals who live in the rural residential areas bordered by Airport Road, Woodland Trail, and Pine Bluff Trail attended the meeting to express their concerns about both fixed and rotary wing traffic over their homes. Staff will work with the control tower and the principal rotorcraft operator at the airport in an effort to address these concerns.
- OBPD reported earlier this week that several avionics components were apparently stolen from an aircraft parked on the ramp in front of Saltaire, Inc. The aircraft was left unattended for approximately ten days, so the exact time of the theft may be impossible to determine. Saltaire has responded to this theft by making arrangements to install additional security measures designed to protect aircraft parked on their ramp.

Finance/Budget/Utility Billing Services

- On-going Projects
 - Preparation of fiscal year end and annual audit reports.
- Completed Projects - Weekly
 - Processed 32 Journal Entry Batches (# 223 – 310).
 - Approved 21 Purchase Requisitions totaling \$195,727.77.
 - Issued 28 Purchase Orders totaling \$356,788.38.

- Advertised Bid No. 2011-04, Decorative Light Purchase-Pedestrian Underpass & Fishing Pier, in the News Journal and on DemandStar on 10/24/2010.
- Held opening for Bid No. 2011-02, Decorative Lighting Installation-Downtown Streetscape, on 10/28/2010.
- Prepared 167 Accounts Payable checks totaling \$508,755.24 and 32 Accounts Payable EFT payments totaling \$72,759.98.
- Prepared 53 Payroll checks totaling \$43,019.76 and 312 Direct Deposits totaling \$362,734.74.
- Transferred IRS 941 payment of \$139,362.21.
- Processed 3,711 cash receipts totaling \$505,483.15.
- Processed 644 utility bill payments through ACH totaling \$48,307.79.
- Processed and issued 6,785 utility bills with billed consumption of water of 29,456k.
- Issued 385 past due notices on utility accounts.

- Public Information
 - Press Releases
 - Casements Closed (At noon on Nov. 12)
 - US Army Field Band Jazz Ambassadors (Nov. 4)
 - Fire Safety

 - Other
 - Citizen Contacts
 - Media Contacts
 - Employee Newsletter for November

 - Grants
 - Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, and closeouts.

Fire Department

Weekly Statistics

5	Fires
10	Fire Alarms
3	Hazardous
57	EMS
10	Motor Vehicle Accidents
22	Public Assists
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107	TOTAL CALLS

Medical Call Type

1	Abdominal Pain	6	Fall Victim
1	Animal Bite	1	Heart Problem
1	Blood Pressure	1	Hemorrhage / Laceration
9	Breathing Problem	20	Traffic Accident
1	Cardiac Arrest	4	Traumatic Injury
3	Chest Pain	9	Unconscious / Fainting
1	DOA	4	Unknown Medical

62 TOTAL EMS PATIENTS TREATED

- Aid provided to other agencies: **9 calls – Volusia County (5), Holly Hill (3), Flagler County (1)**
- Aid received from other agencies: **6 calls – Volusia County (1), Holly Hill (1), Daytona (4)**

- Total staff hours provided to other agencies: **16 hours**
- Total staff hours received from other agencies: **3 hours**
- # of personnel sent with EVAC to assist with patient care during hospital transport: **2**
- # of overlapping calls: **24**

Significant Incidents

Date: 10/19/10

Address: 620 S. Atlantic Ave.

Dispatch Time: 5:00 PM

Cleared Time: 5:53 PM

Incident Description: Dispatched to a brush fire that was started when a homeless person living in a wooded area disposed of a cigarette. The homeless man was wheelchair bound and caught himself and his wheelchair on fire. Bystanders & OBPD were able to get him out of the fire area and extinguish him. The patient was treated and transported to the hospital.

Units on Scene: Quint 91, Battalion 90, OBPD, EVAC

Date: 10/21/10

Address: 1 John Anderson Dr

Dispatch Time: 12:43 PM

Cleared Time: 1:13 PM

Incident Description: Responded to a near drowning. Upon our arrival found Beach Patrol performing CPR on a resident. Our paramedics performed Advanced Life Support procedures on the patient and were able to regain pulse and respiration. The patient was transported to Memorial Hospital.

Units on Scene: Quint 91, Beach Patrol, EVAC

Date: 10/23/10

Address: 1034 Center St., Holly Hill

Dispatch Time: 11:55 PM

Cleared Time: 1:04 AM

Incident Description: Provided automatic aid to the City of Holly Hill for a stabbing. Upon arrival found a structure fire with heavy flames. Husband had assaulted wife and set house on fire. Initially an interior attack to extinguish fire was attempted but soon after went defensive till conditions improved. Property estimated at \$105,000 with a loss of \$55,000. Stabbing victim was transported to the hospital expecting to recover.

Units on Scene: Ormond Beach Quint 92, Holly Hill: 2 Units, Daytona: 3 Units, Volusia County: 3 Units, EVAC

Operations

- Continued flu shot program at Station 91 with 15 vaccines administered this week with an overall total of 286.
- Attended meeting on emergency medical dispatch.
- Attended meeting on new pre-emption system demonstration at Volusia County Signal Shop.
- Met with vendors on the purchase of new Quint fire truck regarding engineering print review and approval.

Training Hours

25 EMT Refresher Modules

9 Hazardous Materials

2 Preplanning

20 Technical Rescue

56 TOTAL STAFF HOURS

Activities

- Inspected 210 hydrants and placed street reflective markers as needed.
- Updated 25 pre-fire plans.
- Participated in Tomoka Fall Festival – 300 children
- Provided public education to the following schools for Fire Prevention Month:
 - Children in Attendance

Little Feet Academy	79
Noah's Ark Preschool	50
A Child's Garden Preschool	27

Human Resources

Staffing Update

- Job Requisitions
 - Fire Department – Office Manager
- Approved/Active Recruitment
 - Police Dept - Community Service Officer
- Screening/Interviews Scheduled
 - Fire Department – Firefighter/EMT, approximately 300 applications have been received and are being reviewed.
 - Leisure Services/Sports – PT Recreation Leader Recruitment – 4 applications received and forwarded to department for review.
 - Public Works/Drainage Maintenance – Maintenance Worker II Recruitment – 12 applications received and forwarded to department for review.
- Background/Reference Checks
 - Police Department – Police Officers (3), backgrounds being conducted on #1, 2 & 4 candidates. #3 candidate declined conditional offer due to salary.
 - Police Department – Evidence/Crime Scene Technician, background being conducted on #1 candidate.
- Job Offers
 - Police Department – Police Officers (3), backgrounds being conducted on #1, 2 & 4 candidates.
 - Police Department – Evidence/Crime Scene Technician, background being conducted on #1 candidate.
- Terminations/Resignations/Retirements
 - City Manager's Office – Secretary to the City Manager retiring effective October 29, 2010.
 - Public Works/Fleet – Mechanic III retiring effective November 12, 2010.
 - Public Works/WW Collections/Reuse – Maintenance Worker IV terminated due to inability to safely perform job functions effective November 12, 2010.

Pay & Classification Plan

- The Human Resources Board met on October 22nd and approved an amendment to the Pay and Classification Plan which would add the positions of Permit Manager for the Joint Permit Center and Police Lieutenant. The Board also recommended approval to the City Commission. This item has been placed on the agenda for the City Commission Meeting to be held on November 2, 2010.

Risk Management Projects

- Designing a centralized insurance review process for all purchases. Planning to release an updated 'flow chart' in October. Working with Finance to train department personnel who process purchases; training sessions should be done November/December.
- Updating proposed changes in level of insurance coverage for insured facilities and requesting written confirmation to support deviations from appraised value. Anticipate completion by the end of November.

- Arranging substance abuse training for employees/supervisors with the Vince Carter Foundation/Sanctuary.
- Wrap-up Health Fair; sending Thank You Cards to exhibitors, staff, and companies making donations.

Information Technology (IT)

- Work Plan Projects
 - Document Imaging – City Clerk project – Preparation for RFP
 - iSeries system (HTE Sungard Naviline) - None
 - Windows Servers: - None
 - Networking System: - None
 - Work Orders: - 42 New work - 46 completed - 27 in progress
 - Virus Protection: - E-mail spam and virus prevention via MX-Logic service
- | | | | |
|---------------------------|--------|-------------------------|--------|
| Total Inbound E-Mails | 38,919 | Inbound E-Mails Blocked | 30,315 |
| Delivered Inbound E-Mails | 8,536 | Quarantined Messages | 68 |
| Percentage Good Email | 21.9% | Virus E-Mails Blocked | 89 |

- Notable Events: None.

Geographical Information Systems (GIS)

- Addressing Additions: 4 Changes: 10 Corrections: 0
- Map/Information Requests: 6
- Information Requests from External Organizations: 5
- CIP Related Projects (pavement management, project tracking map): 0
- Notable Events: None.

Leisure Services

- Administration
 - Hosted Programming Staff Meeting.
 - Attended Special Pops Halloween Party (Fri)
 - Attended flag football games (Mon & Thurs).
 - Attended adult softball league play (Tues)
 - Attended Flag Football Games (Mon & Wed)
 - Attended Senior Games Golf, Shuffleboard, Horse Shoes (Mon - Thurs)
 - Attended Calvary Academy Football game (Fri).
 - Attended the Pop Warner Game (Sat).
 - Attended Casements event – Rockefeller Revisited (Sat)
 - Attended Golden Oldies Show at PAC (Sat).
 - Attended NRPA Congress
 - Registration continued for boys basketball, girls basketball and basketball training league in additional to normal programming
- Athletics
 - Luis Camacho is once again renting the soccer fields for his Sunday 11 v 11 adult league. They play each Sunday at 10am. The 6-a-side league finished their fall season last week.
 - The City's adult coed softball program continued its 2nd half game season this week, with 14 teams competing. The 2nd half has been divided into 3 divisions, based on the teams' level of play. This allows everyone to play at their level. Games are played at softball field #7.
 - The OBYBSA recreational and competitive teams continued their games this week at the Nova fields, as well as the Dale Buttlerman softball quad. Games will run through the 1st week of November.

- OBSC competitive games continued and are played each weekend, some at the Sports Complex, and some on the road. This will continue through the month of November.
- OBSC recreational soccer continued its game season this Saturday, with a full slate of games on 9 of the 10 fields. Games ran from 8am to 1pm.
- City's youth flag football program continued its game season this week at softball quad #3, as well as the Kiwanis Field. Three (3) divisions have a total of 23 teams, which are over 200 participants. Games will continue through mid-November.
- The City's men's fall softball league continued its regular season this week, with games on Monday, Tuesday, Thursday, & Friday nights. Eight (8) teams are competing, with games at the softball quad or softball field #7. The season will run through November.
- City's annual youth coed fall volleyball league continued this week, with games on Monday & Wednesday nights at Nova gym, from 6-8pm. This program will run through the beginning of November.
- Calvary Christian High School football played another home game at the Ormond Beach Sports Complex on Thursday night, 7pm, Field #7. They have 1 home game remaining, on Oct. 29th.
- Pop Warner football played at the Sports Complex Saturday from 9am to 7pm. They are scheduled for the playoffs starting October 30th.
- NXBL played a home game at the Ormond Beach Sports Complex, Wendelstedt Field #1 Saturday night at 7pm. They have 1 home game remaining.
- Seabreeze High School boy's and girl's soccer has started practicing at the Sports Complex, fields #6 & #8, for their upcoming season. They practice daily from 3:30 to 5:45pm. Games will start the 1st week in November.
- Upcoming Activities: City's girl's basketball program, City's basketball training league, OBYBA boy's basketball program, men's winter softball league

- Athletic Field Maintenance
 - Mowed baseball fields #1-#4, three times a week
 - Mowed common areas.
 - Mowed South Ormond outfield, prepped infield.
 - Cleaned tennis and basketball and handball courts at South Ormond Rec.
 - Mowed infields and outfields Nova park.
 - Cleaned skateboard park, tennis and handball courts at Nova park.
 - Mowed softball #1 - #4 and co-ed fields.
 - Picked-up and dropped off equipment to Fleet on a daily basis.
 - Made fuel runs for equipment.
 - Cleaned restroom, offices and lunch area of Maintenance building.
 - Mowed soccer #1 - #10, twice a week
 - Painted foul lines and prepared baseball fields daily for competitive teams practice and games.
 - Began preparing 2 fields for the fall high school baseball season.
 - Cleaned up after daily use of the soccer fields.
 - Prepped softball fields #1-#2 for Lady Renegade's competitive club practice.
 - Put out garbage cans and player benches on soccer fields.
 - Painted the full size soccer field for men's league.
 - Painted 19 soccer fields for the beginning of the fall recreation soccer league.
 - Completed the fields for adult co-ed and men's softball.
 - Painted the football field and prepared it for Thursday's Seabreeze J.V., Friday's CCA varsity and Saturday's Pop Warner football games.
 - Repainted 2 fields for the recreation flag football.
 - Completed the fields at Osceola for their t-ball teams.
 - Still working on the finishing touches at the South Ormond Park field.
 - Finished putting down the fall fertilizer on all the fields at Airport, Nova, and South Ormond parks.
 - Took care of various irrigation problems on all fields.

- Finished putting more clay to baseball fence lines.
- Rec. leagues for softball and baseball youth fields were done at both Nova Park and the Airport sports complex.
- Added goals to soccer for a Jr. Olympics try-out on Saturday.

- Senior Center
 - Granada Squares Dance, Tuesday
 - Tomoka Duplicate Bridge, Tuesday, Saturday
 - Daytona Community Church, Thursday
 - Square Dance, Friday
 - Chinmaya Church, Sunday

- Performing Arts Center
 - Staff prepared for the performances of Motown and Mo (Friday, Saturday).
 - The Performing Arts Center hosted the following classes throughout the week as part of its regular operations.
 - Monday – Hawaiian Dance, Show Club Open Dance, Kopy Kats Skits, CMT
 - Tuesday – Theatre Workshop, Theatre Workshop Dance, Seaside Singers, Webb Jazz & Tap, CMT Dance, CMT Jazz & Tap,
 - Wednesday - Show Club Skits, Upbeats choral, Devito Dance, Kopy Kats Skits, Webb Jazz & Tap
 - Thursday – Devito Dance, Show Club Chorus, Theatre Workshop, Kopy Kats, CMT Dance
 - Friday – Theatre Workshop, Green Dance, CMT
 - The Performing Arts Center is preparing to host the following events:
 - Stars from Platters, Coasters, Drifters, and Temptations Salute The VFW, October 29th, 7pm - \$20

- South Ormond Neighborhood Center
 - Splash Pad was open 10:am until dusk
 - Open weight room was open during regular center hours
 - Neighborhood park is open sunrise until 10pm
 - Pop Warner football practice 5:30pm-8pm on Monday, Wednesday and Thursday
 - Jazzercise class was on Monday and Wednesday, 5:45pm to 6:45pm

- Community Events
 - Attended staff meeting
 - Weekly administrative tasks and office work
 - Attended events meetings
 - Attended Senior Games events throughout the week
 - Began distribution of Veterans' Day flyers. Ticket sales Oct. 25 – Nov. 11
 - Continued working on HOHO Parade tasks and applications
 - Veteran's Day event development
 - Cleaned up from last weeks various events and equipment used
 - Holiday event planning

- Gymnastics
 - Received a new vault runway
 - Preparing for upcoming installation of a new display board

- Nova Community Center and Special Populations
 - Nova conducted regular adult classes in Jazzercise, "take off pounds sensibly" (TOPS) and Yoga.
 - FitGyms conducted their personal training, tennis lessons and FitMoms.

- Cash reports were completed and submitted each day for rentals and open play passes that were purchased.
- Open play took place various times during the week for those who participated in basketball, the game room and the exercise room.
- Nova Community Center continued fall programs including the Phonics Game, the Activity Class and Miss Debby's Dance Classes.
- Challenger Soccer had their last practice on Tuesday at the Ormond Beach Sports Complex for the Special Populations Division participants. All participants received awards and certificates for their teamwork and skills development.
- Youth coed volleyball was on Monday and Wednesday in the Nova Community Center gymnasium through the Athletics division.
- The annual City of Ormond Beach and Special Populations Activity and Recreation Council (SPARC) Halloween party is scheduled for Friday, October 29. Participants will enjoy DJ Ryan Knox, dinner, dancing, pictures, karaoke and the costume contest.
- Planning and preparations for Challenger Basketball continued including preparing lesson plans and the inventory of supplies and equipment.

- The Casements
 - Tours continued this week from 10:00am to 4:00pm daily.
 - The Ormond Beach Art Guild Fall Show in The Casements Gallery throughout the month of October.
 - Strike Wedding Rehearsal dinner rental, Monday
 - Set up for Guild luncheon meeting, Monday
 - Yoga this week on Tuesday morning from 10:00am to 11:30am and Thursday evening from 6:30pm to 8:00pm.
 - Guild Luncheon Meeting, Wednesday 9:30am to 1pm
 - Rockefeller Revisited rehearsal with Guild members, Wednesday 1pm.
 - Tai Chi Classes on Wednesday evening from 7:00pm to 9:00pm.
 - Zumba Classes continued this week on Tuesday and Thursday evening from 6:00pm to 7:00pm.
 - Pilates Classes continue every Tuesday and Thursday afternoon from 3:30pm to 4:30pm and Wednesday and Friday morning from 8:30am to 9:30am.
 - Three special tours held on Thursday at 10:00am, 10:30am and 1:30pm.
 - The Casements Guild Crafters met this Thursday from 12:30pm to 3:00pm to continue working on crafts for the annual Gala in December.
 - Movie ordered for next week's "Movies on the Halifax", 'Wizard of Oz' 7pm, Friday November 5th.
 - Staff assisted with the weekly Farmers' Market on Thursday from 8:00am to 1:00pm.
 - Set up for "Rockefeller Revisited" on Thursday and Friday throughout the home.
 - Set up outside for "Rockefeller Revisited" on Saturday
 - "Rockefeller Revisited" Saturday Oct. 29, 7 to 9pm \$3.00 adults, children free.

- Parks and Irrigation
 - Ran zones on S. Nova Rd., repaired line break, replaced heads and nozzles, installed new batteries
 - Marked out main line at Rockefeller
 - Replaced two rotors and adjusted at Nova ball field #1
 - Inspected broken sprinklers at A1A (privately owned; not city)
 - Ran all zones at the Airport. Replaced one head and 4 nozzles
 - Dug up and repaired broken main line on South A1A
 - Cleaned debris from spray heads at Rockefeller

- Building Maintenance
 - Repaired water cooler at Central Park 2
 - Began remodel of ladies room at the baseball complex

- Repaired urinal at the wastewater treatment plant
- Assembled tread wall for game room at the Nova Recreation community center
- Repaired vandalized fence at the skate park
- Repaired light in stairwell at City Hall
- Replaced cold water drinking fountain at the Nova Rec. maintenance building.
- Repaired bumpers for boat dock at Sanchez park
- Repaired photocell for lights on sculpture at Fortunato Park
- Installed bulletin boards in staff offices at Nova community center
- Replaced men's room lavatory faucet at Fortunato Park
- Replaced sloan valve in ladies room at Public Works
- Installed skateboard stoppers on planters in breezeway at City Hall
- Installed emergency light at master lift station at the Wastewater treatment plant
- Replaced two dimmers for the ballroom lighting at the Senior Center

Police Department

- Administrative Services
 - Property & Evidence Room Audit and Inventory continuing – nearing completion.
 - Attended the PAL/OBMS Do The Right Thing luncheon at the Police Department.
 - Attended the Human resources Board meeting.
 - Met with citizens on several issues.
 - Conducted interviews with police applicant and crime scene technician applicant finalists.
 - Community Outreach
 - Congressman Mica spoke to PAL youth on leadership
 - Community Outreach officers attended Crime Prevention training
 - DARE classes Red Ribbon Week and bullying classes taught
 - Community Services & Animal Control
 - Animal calls responded to: 51
 - Animal Bites: 0
 - Animal reports: 5
 - Animals to FHS: 3
 - Dogs Reclaimed: 0
 - Free TNR: 0
 - Alarm Warnings: 2
 - Criminal Investigations
 - Cases Assigned: 16
 - Cases Cleared by Arrest/Complaint Affidavit: 1
 - Cases Exceptionally Cleared: 2
 - Inactive: 7
 - Fraud: 2
 - Burglary Business: 1
 - Burglary Residential: 4
 - Larceny Car break: 3
 - Grand Theft: 5
 - Auto Theft: 1
- Narcotics:
- Two Search warrants served in the city resulting in the seizure of felony amounts of cannabis and charges against two individuals for possession of cannabis with intent to distribute.
 - Three Buy Walks

- Records
 - Walk - Ins / Window 150
 - Phone Calls 221
 - Arrest / NTA'S 16
 - Citations Issued 120
 - Citations Entered 127
 - Reports Generated 100
 - Reports Entered 107
 - Mail / Faxes / Request 115

- Operations
 - 10/21/10 – Warrant Arrest - Ramsey Terrace
 - 10/21/10 - DUI Arrest - Sanchez Ave. Female driver was found passed out at the wheel with the vehicle running.
 - 10/21/10 - Baker Act subject fled Bridgeview - Air One called to assist with search for the subject who was eventually located at Pirana Grill.
 - 10/21/10 - Car Burglary at Ormond Shore Apartments.
 - 10/21/10 – Near drowning at Ormond Heritage. Elderly W/M was found under water and removed from the pool and transported to the hospital for treatment.
 - 10/21/10 Car Break at The Casements.
 - 10/22/10 - DUI arrest at Nova Rd. / W Granada Blvd.
 - 10/22/10 – Burglary residence – Garden Lane. Entry was made by kicking in the rear door. Prescription pills stolen.
 - 10/23/10 - Drug Possession – cocaine arrest Juvenile male released from OBPD to his mother.
 - 10/23/10 - Baker Act – Village Drive.
 - 10/23/10 - Baker Act – Shadow Lakes Apt.
 - 10/23/10 - Defrauding an Innkeeper arrest at Denny's Restaurant. Adult male transient arrested.
 - 10/25/10 - Stolen vehicle. Trailer containing construction equipment stolen.
 - 10/26/10 - Major traffic congestion/backups all day long on US-1 at the intersection of Granada due to the road closure at the railroad tracks for repairs.
 - 10/27/10 – Car Break -Ocean Shore Blvd.
 - 10/27/10 - Burglary - residence -Country Club. Residence entered through an unlocked door. A guitar reported missing.
 - 10/27/10 – Car Break attempt - Publix in Ormond Town Square - two employees had their car door locks punched out. Vehicles were not entered and nothing was taken.
 - 10/27/10 – Burglary – Residence, Ocean Shore Blvd. Front door was kicked in and a coquina rock thrown through a glass window. Jewelry was reported taken.
 - 10/27/10 – Car Break - S Washington St. Witness observed suspect break into a vehicle parked in front of a residence. The suspect, who was known to the witness and lives in the neighborhood, was contacted by officers and positively identified by the witness. Subject was arrested transported to VCBJ.

- Traffic Unit
 - 10-10-00460 Ofc. Sanders stopped a suspicious vehicle for VCSO and found 2 cannabis cigarettes. Notice To Appear issued.
 - 10-10-00453 Traffic crash at SR40/Williamson. Couple eastbound SR40 when the driver passed out. His vehicle then struck another car, continued forward missing several large trees and signs, traveled down a ditch embankment and came to rest in the shrubbery by Chick-Fil-A. Both occupants transported to hospital.
 - Enforcement of ongoing complaints of speeders on Division Avenue, Hand Avenue, and Fleming Avenue through the Central Park area.

- The traffic unit escorted the Do The Right Thing children from Ormond Beach Middle School to the P.D.
- Traffic Citations 66
- Parking Citations 2
- Crash - No Inj. 7
- Crash - Injury 2
- Selected Traffic Enforcement Patrol (S.T.E.P.) Locations
 - Total Citations Issued on S.T.E.P.: 125
 - Self-Initiated Enforcement Locations:
 - 1500 BLK N. Beach Street
 - US 1 / SR 40
 - Airport Road
 - N. US 1
 - 500-800 BLK Division Avenue
 - 300-600 BLK Hand Avenue
 - 600 BLK Riverside Drive
 - SR A1A
 - Enforced Complaints:
 - Central Park area (Division, Hand, Fleming)
 - 100-500 BLK Clyde Morris Blvd.
- Neighborhood Improvement
Weekly inspection statistics by Commissioner Zones
 - Zone 1: 4 Cases Initiated
 - Zone 2: 5 Cases initiated
 - Zone 3: 4 Cases initiated
 - Zone 4: 13 Cases initiated
 - 17 tree removal permit requests
 - 45 signs either removed or sign cases created.
 - Administrative staff assisted with sixty (60) telephonic inquiries.

Public Works

Engineering

- US1 Forcemain Extension Phase II- FDOT approved the design modifications for the watermain bridge attachment.
- Water Treatment Plant Dist. System Phase II- Contracts are executed, preconstruction meeting will be held next week.
- Main Trail Bridge- Sent Notice To Proceed to Contractor.
- 2010 Roadway Resurfacing- Contractor began milling N. Ridgewood Ave. Monday Oct 25, 2010.
- Sanchez Stormdrain- Contractor has begun mobilization.
- Rima Ridge Wells 54, 55 & 56- Well 55 inner casing development has passed successfully through the cavity and is expected to be fully developed by the end of next week.
- South Ormond Neighborhood and Gymnastics Centers Improvements- Contract items are approximately 95% complete, with finishing work remaining. Staff negotiated the addition of upper wall panels for the gym for aesthetics and protection of insulation. Ceiling installation is complete.
- SR40 Sidewalk / Trail Phase II- Met with Contractor regarding punchlist items.
- Sunshine Blvd Monument Signage- The monument signs are scheduled to be completed for staff inspection this week. Staff is currently soliciting landscape and irrigation proposals for the Business Park entrance.

- Nova Passive Parks- The proposed trees were tagged by staff and have been scheduled to ship to the contractor. The contractor has tentatively scheduled the irrigation installation in November.
- Downtown Street Tree Replacement- All of the damaged Bradford Pear trees were removed and the existing irrigation was repaired and inspected. The contractor began installing the proposed street trees on Wednesday, after the work at the railroad was complete.
- City Hall Parking Lot Repairs- The contractor will begin construction after the elections.
- Wastewater Treatment Plant Expansion and Rehabilitation – Contractor was mobilized to the site and has been issued all required building permits. A Preconstruction meeting was held with the Building Department.
- Joint Permit Center – The preconstruction meeting was held and the contractor has indicated construction will start November 8th.

Design Projects

- Alcazar-Buena Vista Area Drainage Improvements- Permit application was submitted to VCHD.
- Sanchez Avenue Stormdrain- Contractor has begun mobilization.
- Williamson Blvd Widening Ph II- Utilities and Engineering discussed future planned utility relocations.
- Airport Road Forcemain Extension- Final plans are being prepared for SRF.
- OBSC Boundless Playground- Staff has finalized the design and tentatively scheduled the bid award for the December 9th City Commission meeting.
- SR40 Sidewalk / Trail Phase III- Review plan design to comply with FDOT drainage.
- US1 & SR40- Received color samples from FDOT.
- Ridgewood Sidewalk- Prepared City Commission memo for award of contract.
- Ormond Scenic Loop- Discussed fees with the consultant for scope of work.
- Rosewood Sidewalk - Responded to questions regarding survey.
- Granada Bridge Decorative Pole Replacement- The bid award has been scheduled for the October 19th City Commission meeting.
- Vining Court- The project is tentatively scheduled to be advertised for competitive bids on October 31st.
- Memorial Gardens Well Replacement- Staff will pursue extending reuse water to irrigate the gardens and fill the ponds as the existing wells have failed.
- Downtown Wayfinding Signage - The bid award is scheduled for the December 9th City Commission meeting.
- Downtown Utility Relocation- Staff has scheduled a meeting with the consultant to discuss proposed engineering costs.
- Tarpon Sculpture Installation- Hall Construction is currently preparing a proposal for staff review.
- Wooden Pedestrian Walkway Lighting Replacement – The material purchase was advertised for competitive bids on October 24th.
- Stormwater Study – Staff is working with FEMA to incorporate Phase I recommendations into the existing approved HMGP grant for Hand Avenue.
- John Anderson Drive – Met with SJRWMD to discuss permitting requirements. In order to meet water quality volumes off-site mitigation storage will be required. Staff has identified areas on the south peninsula for meeting this requirement.
- EVRWA Nova Canal Flood Control Study– Final report was approved by the EVRWA and will be presented to the CC for approval on November 3rd.
- Coolidge Avenue Roadway and Drainage Improvements - Bids for the construction of road and drainage improvements on Coolidge Avenue were received and will be presented to the City Commission for award on November 3rd. Coolidge Avenue will be

constructed separately from Hand Avenue in order to get some construction on the stormwater improvements underway.

- Hand Avenue - Still waiting on final approval from FEMA for expanded grant request on Hand Avenue. Consultant submitted the permit modification to add the pond interconnect channel and bridge on Hand Avenue.

Administration

- Processed LAP agreement for SR 40 fiber optic interconnect.
- Reviewed and made comments and changes for the LFA agreement between FDOT and the City for painted mast arms.
- Processed FEC railway permit on SR 40.
- Reviewed plans, RFP and specifications for design build for FDOT three mast arm project in Ormond Beach.

Customer Service

- Provided right of way and easement verification for 565 Cameo to Streets Div.
- Continued legal descriptions and sketches for annexation agreements as requested by Planning Dept.
- Prepared project invoices/pay requests totaling \$32,014

Other

- 32 projects were inspected.
- 25 roadways were surveyed for pavement condition. Discussed with VHB resurfacing management software representatives a conversion strategy from old inventory to new.

Meetings

- Met with FDOT and VTPO to discuss status of SR40 sidewalk Phase 3.
- Met with Contractor for SR 40 sidewalk Phase 2 punchlist.
- Met with Opticom Preemption manufacturer and Fire Department.
- Attended Neighborhood Improvement Board meeting to discuss proposed improvements to Seldon Ave which include the roadway, drainage and watermain.

Street Maintenance

Asphalt / Concrete

- Poured 44' x 6' concrete pad for Utilities at Public Works Yard
- Concrete Water Department utility cut at 15 Stratford Place
- Repaired sidewalks (FDOT) at US1 west side, south of Hand Avenue
- Asphalt Water Department utility cuts at 201 Kimberly and 31 Big Buck Trail
- Repaired asphalt at Windward, 1220 Scottsdale, 170 N. Center Street (around manhole), Oak Grove and Melrose at N. Beach Street
- Limerock radius on Washington at SR40 and Washington at Corbin
- Leveled asphalt on racquetball courts at Nova Recreation
- Repaired asphalt in front of 44' concrete pad in Public Works Yard

Tree Crew

- Trimmed at City yards and City Hall (including Corbin St. parking lot at school).
- Picked up trash and litter on ROW-N. Orchard (SR40 to Wilmette) and Wilmette (US1 to Nova)
- Trimmed at various bus stop benches
- Trimmed at 187 Oak Grove, Memorial Gardens, Riverside Drive palm tree, Fortunato Park, and US1 FDOT ROW
- Took truck #284 to Fleet
- Removed tree on Tomoka View

Maintenance Crew

- Rotated Special Event Bridge signs
- Debris cleaned up on Granada Bridge and Memorial Gardens
- Graded roads at all City parks, Airport Sports Complex, and Old Tomoka Rd.
- Graded boat ramps at Fortunato Park, Central Parks II, III & IV and Division Avenue
- Maintenance of various vehicles in Public Works Yard
- DOT weed control on Nova Road, end to end, and on Granada, Orchard to Tomoka and back
- ROW trimming citywide
- Printed work orders daily for scheduled work
- Purchased Round-up at Lesco

Sign Shop

- Cleaned signs at various locations
- Continued traffic pavement marking inspections
- Repaired or replaced signs at the following locations:
 - N. Washington & Lincoln Ave., installed new street names
 - Charles Ter. & Highland Ave., installed new street names
 - Melrose Ave. @ US1, replaced a 25 mph sign & No Trucks sign and a new post. The other signs were hit by a vehicle
 - Domicilio Ave. & N. Beach St., straightened the stop sign that was hit by a vehicle

Stormwater Maintenance

Maintenance Crew

- Locates citywide
- Carp Barriers – cleaned and inspected
- Pump Stations inspected
- Replaced 38' of 12" pipe on Fleming Ave.
- Gradall – removed asphalt on Fleming Ave.
- Reachout Mowing – Pathways School, Airport Rd., Buckskin Rd., The Arboretum, Walgreens and Timber Creek Rd.
- Weed eat and cleaned ditch out on Wilmette Ave., in front of Southland Suites
- Met with HOA at Winding Woods about retention pond
- Met w/FDOT @ Pineland Trail w/property owner from #689
- Met with John Noble and Larry Rivera at Santa Fe – flooding issues
- Vacon – used to uncover water lines and cables for dig-up on Fleming Ave.
- Tractor Mower – West St. & SR40

Streetsweeper – Street Sweeping

- 131.0 miles of road cleaned
- 31.0 cubic yards of debris removed

Fleet

PM Services completed for the week:

<u>Emergency—Vehicles and Equipment</u>	<u>Non-Emergency Vehicles and Equipment</u>
14	27

Road Calls for the week:

1

Accidents for the week:

0

Fuel on hand (central fueling station at fleet operations):

<u>Diesel</u>	<u>Gas</u>
2870 gals.	9776 gals.

Comments:

All PM services are currently on schedule and up to date.
Rick Joyce (Mechanic III) will be retiring after 31 years of service.

• **Utilities Division**

- Preparing a response package to the request for additional information (RIA) correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal. Modifications to population projections and service area map illustrations have been requested. Time extension granted to submit the information.
- Water Plant 4 Log Virus Inactivation – Preparing a response to the request for additional information received from Volusia County Health Department.
- Annual Chemical Bid – Preparing a purchase order for Innovative Formulations to obtain polymer for the wastewater plant. All other chemical vendors received purchase orders for annual period.
- Cross Connection Control (CCC) Program Management Services: Awaiting feedback for submittal to VCHD requested survey of demographic information concerning City's CCC program. Met with HDI representative to discuss future horizon activities and regulatory updates. Responding to recent information request concerning program from Department of Health.
- Fire Hydrant Replacement Program – Hydrants were replaced on Oleeta and Seminole Drive. A request for proposal (RFP) was sent to Nodarse for compaction testing in paved areas. Reviewed the shop drawings.
- Ormond Beach Wastewater Treatment Plant Rehabilitation Project – Staff will prepare Change Order #2 upon successful results of installation of the modified impeller bolts to demonstrate that ragging at the influent pump station is reduced or eliminated. Pumps continue to show intermittent clogging due to rags. Pumps were operated above 3,000 gpm as recommended by the manufacturer but still clogged. This information was sent to the manufacturer. The pump wet well will be examined to determine if rags are floating inside and not being pumped into the plant. Changes in the operating levels of the pumps may be required if a significant number of rags are found. Further training on the centrifuges is scheduled for 11/16/10. A notice of substantial completion will be issued for equipment already in service.
- Ormond Beach Wastewater Treatment Plant Expansion – Attended the construction progress meeting. The well point system for the fourth clarifier was discussed. An independent dewatering system was decided upon because it will perform more efficiently with the dewatering pumps available.
- Gravity Sewer Pipeline Repair – The contract is being changed to Chad Equipment Company; Inc. The name change is scheduled on the 11/3/10 City Commission agenda.
- South Distribution Water Main Phase II – Attended the preconstruction meeting. Construction of the piping will start outside the water plant and proceed along Railroad Street to Division Avenue. The notice to proceed will be November 8, 2010.
- Water Treatment Plant High Service Pump Station VFD Conversion - Record drawings were reviewed, marked up and sent to the Contractor for his use in making the changes. Waiting for record drawings to be received in order to close out the project.
- Lift Station Repair and Replacement Project. The doors and light remain to be installed at lift station 6M. Contractor is waiting for doors to be delivered. The ladder was installed. The contractor was notified about some false alarms being generated by the SCADA system. False alarm problem was corrected. Dewatering system well points were set at the Lift Station OM site. A follow up meeting was held with the contractor to obtain

- information previously requested. A schedule for construction at the OM lift station site and a projected delivery time for the doors at Lift Station 6M previously requested was not received. A follow up meeting will be scheduled after the information is received. The construction contract has progressed beyond the time extension granted in the change order. The contractor was asked to provide documentation for the delays that caused the project to exceed the time extension.
- Root Control Services – A preconstruction meeting will be scheduled
 - Town Square and Lift Station 4M1 Rehabilitation – All of the available information historic design information was obtained. Staff initiating design phase in house.
 - Tymber Creek Road Phase 1 – Plans (100% Design Phase) were received from Volusia County. A comparison is being made with our existing design to make sure that there are no new conflicts present.
 - Water Plant Aerator Rehabilitation – A proposal was received from the original manufacturer for consideration of sole source procurement. Staff considering pursuing alternative quotations for work for comparison. McKim and Creed preparing plans and specifications to bid the project.
 - Water Plant SCADA – A proposal was requested from McKim and Creed Engineers to do an inventory of existing equipment to determine its capabilities for data collection and control for the plant, wells and lift stations.
 - SPRC - A disc of the approved plans was received for Olive Grove for distribution to staff. Approved plans were received for E-Lab expansion. Met with the contractor and engineer to discuss plans for constructing yard drains in the utility easement behind the Huntington Townhomes Project. Yard drains will be moved so there is no piping over our control wires. The contractor severed a power cable to the wells during construction.
 - Coordinating alternative contract arrangement for biosolids transportation, treatment and disposal services and collective bid for these services with City of Daytona Beach. Specifications and front end documents were prepared and submitted to Daytona Beach for their comments. Emergency procurement City Commission notification prepared for Florida NViro LLC.
 - Attended Plans Review Meeting for Airport Road – US1 Force Main and Reuse Main with Design Consultant and Engineering staff.
- Water Distribution
 - Replaced 7 residential and 4 commercial meters, installed 1 new water service, located 2 meters for Finance, disconnected 1 water service
 - Responded to 8 leaks, 2 low pressure calls, flushed 8 cloudy water complaints
 - Replaced 7 water services (3 under road), 11 meter boxes
 - Tested 4 City owned backflow preventers, all tested good
 - Meters tested for accuracy : 2-3" and 1-4" meters, all tested accurate
 - Valve maintenance and exercising was completed on Division Ave, S. Halifax Dr, Fluhart Dr, Arlington Way, Rockefeller Dr
 - Fire hydrants - Scheduled and completed 3 water main shutdowns for R&M Services to replace 3 FH's on Seminole Dr and 1 on Cardinal Dr. The shutdowns lasted 3-4 hours each - flushed properly upon completion.
 - Removed 65 loggers from Domicilio north area, 3 leak alerts, one leak found and repaired.
 - Flushed Division Ave, Fiesta Heights Sub, Winding Woods Sub, Trails Subdivisions
 - Capped all poly water service stub outs where valves were stolen in Ashford Lakes and Briargate Subdivisions
 - Assist Master Craft Plumbing complete a shutdown for the repair of the fire service at 2450 Ocean Shore Blvd
 - Rebuilt entire flushing device S. Beach St. Repaired and reprogrammed flushing device on Lake Isle Way and flushing device at 624 N. Beach St
 - Excavated area at PW yard for concrete pad installation, facilitating the install of new pipe racks.

- Cleaned and restocked all trucks
- Water Treatment
 - Delivered to the City 38.308 million gallons for the week ending October 24th, 2010 (5.473 MGD)
 - Backwashed 13 filters for a total of 565,000 gallons backwash water.
 - Produced and hauled 108 wet tons of dewatered sludge.
 - Completed weekly well audit and drawdown tests.
 - Drained, inspected and disinfected Standish Ground Tank.
 - Completed remote automation of valve control for Breakaway Trails emergency fire system supplemental feed from Airport Rd. water main.
- Waste Water Collection - Reuse
 - Crews responded to three trouble calls out west Breakaway/Hunter's Ridge area and three in town. Cleaned all buildings and fueled equipment for weekend.
 - Crews root controlled six sewer laterals and cleaned seven thousand eight hundred feet of sewer mains.
 - Repaired irrigation service at 93 Diane Cir.
 - PEP System Maintenance Activities for period: Rehabbed pep tanks at 11 and 15 Hunt Masters. Changed out E-One pump at 11 Black Water Way. Checked pep tank at 192 Black Hickory filled in low area with fill dirt.
 - Helped Maintenance with RTU antenna at front gate at Breakaway Trails.
 - Checked irrigation system at Breakaway and Hunter's Ridge. Storage tanks are running low due to no rain!
 - Repaired irrigation line at 61 Carriage Creek and 73 Shadow Creek.
- Waste Water Treatment
 - Domestic and Industrial Wastewater flow was 24.20 Million Gallons
 - Produced 22.52 Million Gallons of Reuse
 - Produced 1.68 Million Gallons of Surface Water Discharge
 - Influent flows average for week @ 3.46 MGD, plant designed for 6 MGD
 - Hauled tons of sludge 109.73 (14%-18% Solids).
 - Operations support provided for contractor activities at plant site associated with Phase 1 and Phase 2 WWTP Rehabilitation Project.
- Utilities Maintenance Division
Water Plant - Well Fields - Booster Stations
 - Repiped vents on wells 8D and 17D.
 - Installed pipe repair kit on #6 sand filter inlet pipe.
 - Repaired water leak on feed line to Maintenance building.
 - Installed 2 new AC drives for Disc-flo pumps.
 - Cleared draw down sampling tube on well 37R.
 - Installed in-line filter on fluoride pump.
 - Repaired pressure line on Bermad valve at Well C.
 - Repaired shop drill press.
 - Checked well 5D for operations.
 - Ran LPRO and Lime softening back up generators, tested ok inspected system after run and submitted findings to Fleet Maintenance.
 - Performed PM's to Rima, Division, SR40 and Hudson Well fields.
 - Performed PM's to LPRO and Lime softening plant equipment.
 - Performed Booster Station PM's.
 - Performed Reuse pump station PM's and repairs.
 - Cleaned shop and put away spare parts.

Wastewater Plant – Lift Stations – Reuse System

- Replaced needle valve on Bernad valve at Tomoka Oaks GC pond.
- Repaired recycle VFD #2.
- Replaced mainline fuse at Towne Square liftstation.
- Checked polymer pumps and assisted operations with start-up.
- Replaced batteries and patched UG piping at Charleston Square liftstation.
- Cleaned probe at Ormond lakes #4.
- Replaced turbidity meter at Wastewater plant.
- Moved all oil products to new storage shed.
- Repaired broken truck fill connection at Chlorine building.
- Reinstalled vent top on Alum tank #2.
- Completed pressure washing and cleaning of 5M liftstation exterior and landscaping of grounds.
- Assisted contractors with UG water pipe break at alum tank area.
- Assisted operations staff cleaning tele-valves on clarifiers.
- Assisted operations deragging influent, recycle and RAS/WAS pumps
- Performed PM service to all plant equipment.
- Deragged 4 submersible aerators.
- Monthly PM's to 20 Liftstations (cleaned and deodorized) also continuing with monthly valve exercise program.
- Annual PM's to 6 Liftstations. Pulled pumps check/replace impellers.