

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 29, 2010

1. City Manager: **Page 1**

City Manager

This week I took a few personal days to attend a funeral out of state. Otherwise my activities were...

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Cancelled special City Commission meeting

Spoke to, attended and/or met with:

- Chairman Bruno's luncheon with Mayors and City Managers
- FCCMA Fall Symposium in Tampa

2. Community Development: **Page 1**

- Staff was notified that the DCA Secretary did not sign the Stipulated Settlement Agreement approved on the 18th which makes the public hearing on the Remedial Amendments for the 28th no longer needed. Public hearings in the future for the Remedial Amendments will probably be December. This could be complicated further if Amendment 4 is approved.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff met with Tomoka Holdings' engineers for a second round of meetings to discuss the Planned Mixed Use Development plans and design standards for the Commerce Park and Town Center. **Tomoka Holdings is preparing the revised PMUD and development standard material for staff's review.**
- Staff submitted an application to the Florida Planning and Zoning Association Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010. The selection process will be completed in November and the award dinner will be held on December 10 at the River Grille Restaurant in Ormond Beach.

Airport Business Park

- Staff met with the CEO of Pace Analytical regarding their planned 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. The site plan is being finalized. Staff is working with County Economic Development and Center for Business Excellence representatives to determine their eligibility and level of economic development incentives. Volusia County has approved local 20% match for a State tax credit as part of the Qualified Target Industries economic development program. **An application is also being prepared to the County for Industrial Revenue bonds. Staff is working with Pace to complete an application for ad valorem tax abatement, which will be presented to the Commission.**

Special Economic Development Projects

- Staff met with Executive Director Maggie Sacks and the Main Street Economic Restructuring Committee to discuss economic development initiatives such as

Brownfield's designation, development incentives, market GAP analysis, and business attraction strategies. **A meeting with George Houston of Florida Department of Environmental Protection is scheduled for November 10 to discuss the Brownfield's program. Page 3**

4. Airport: **Page 3**
 - Inquiries concerning aircraft noise increased this week, coinciding with the increase in flight training traffic typical for this time of year. Staff has contacted all of the local flight schools in an effort to reinforce awareness of our voluntary noise abatement procedures.
 - The Aviation Advisory Board conducted their final meeting of the year this past Monday evening, October 25, 2010. Several individuals who live in the rural residential areas bordered by Airport Road, Woodland Trail, and Pine Bluff Trail attended the meeting to express their concerns about both fixed and rotary wing traffic over their homes. Staff will work with the control tower and the principal rotorcraft operator at the airport in an effort to address these concerns.
 - OBPD reported earlier this week that several avionics components were apparently stolen from an aircraft parked on the ramp in front of Saltaire, Inc. The aircraft was left unattended for approximately ten days, so the exact time of the theft may be impossible to determine. Saltaire has responded to this theft by making arrangements to install additional security measures designed to protect aircraft parked on their ramp.
5. Finance: **Page 3**
6. Fire Service: **Page 4**
7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 10**
 - Facilities Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Engineering: **Page 13**
 - 2010 Roadway Resurfacing – Contractor began milling N. Ridgewood Ave. Monday Oct 25, 2010.
 - Downtown Street Tree Replacement – All of the damaged Bradford Pear trees were removed and the existing irrigation was repaired and inspected. The contractor began installing the proposed street trees on Wednesday, after the work at the railroad was complete. **Page 14**
 - City Hall Parking Lot Repairs – The contractor will begin construction after the elections. **Page 14**
 - Joint Permit Center – The preconstruction meeting was held and the contractor has indicated construction will start November 8th. **Page 14**

12. Environmental Management Division: **Page 15**

- Asphalt/Concrete. **Page 15**
- Tree Crew. **Page 15**
- Street/Stormwater Maintenance. **Page 16**
- Street Sweeping. **Page 16**

13. Fleet Operations: **Page 16**

14. Utilities: **Page 17**

- Preparing a response package to the request for additional information (RIA) correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal. Modifications to population projections and service area map illustrations have been requested. Time extension granted to submit the information.
- Fire Hydrant Replacement Program – Hydrants were replaced on Oleeta and Seminole Drive. A request for proposal (RFP) was sent to Nodarse for compaction testing in paved areas. Reviewed the shop drawings.
- Ormond Beach Wastewater Treatment Plant Expansion – Attended the construction progress meeting. The well point system for the fourth clarifier was discussed. An independent dewatering system was decided upon because it will perform more efficiently with the dewatering pumps available.