

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 22, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Claims Committee Meeting
- Discussion with staff on bond issue, indebtedness and other financial matters
- Signed closing documents for beachfront property

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Met with Joe Bourassa, citizen, on water issues
- Attended Shade meeting
- Attended Mayor's farewell reception
- Attended and presented awards at the City's Employee Appreciation Day luncheon
- Met with Jon McGrath, Waste Management, on transfer station issues
- Attended the Civil Air Patrol training mission

2. Community Development: **Page 1**

- The Department has been extremely busy finalizing the amendments negotiated between DCA and the City through our legal counsel, Linda Shelley, who is located in Tallahassee. It appears that the City may be the first in Volusia County and one of only a few communities in Florida to have a multi-modal strategy reviewed and accepted by DCA under SB360 which is under appeal at this time. The strategy will permit the City to establish Transportation Concurrency Exception areas on US1, A1A, and SR40. In return, the City must assess a mobility fee regarding roads, transit, and non-motorized travel. The positive aspects of this for future development include: no traffic studies will be required; and concurrency will not be an issue on state and local roads. The City has indicated in the Multi-modal Strategy that a similar mobility fee solution will be needed to address county roads.
- Staff met with TPO representatives on Monday. It sounds like they have funds available this year to do our Phase III sidewalk from Shadow Run to Airport Road Extension. Estimated cost is at \$587K and some change. If completed, all the subdivisions from Tymber Creek Road west will be connected to an 8 foot sidewalk. The City's match is 15% or \$88,050 however we have some of this in match (hired engineer to design + CEI + LAP paperwork). Some cash match will be required since the soft match or in-kind contribution will not meet the entire 15%.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff submitted an application to the Florida Planning and Zoning Association Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010. The selection process will be completed in November and the award dinner will be held on December 10 at the River Grille Restaurant in Ormond Beach.

- Economic Development Director, Joe Mannarino, met with CANDO members to discuss the Ormond Crossings project.

Airport Business Park

- Staff met with the CEO of Pace Analytical regarding their planned 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. The site plan is being finalized. Staff is working with County Economic Development and Center for Business Excellence representatives to determine their eligibility and level of economic development incentives. **Volusia County has approved a local 20% match for a State tax credit as part of the Qualified Target Industries economic development program. An application is also being prepared to the County for Industrial Revenue bonds. Staff is working with Pace to complete an application for ad valorem tax abatement, which will be presented to the Commission.**

4. Airport: **Page 3**

- The United States Air Force and the Florida Wing of the Civil Air Patrol (CAP), operating out of CAP facilities at the Ormond Beach Municipal Airport, are providing aircraft and staffing to support a multi-state Army National Guard training exercise. The training mission, Exercise America's Shield, is a pre-deployment field training exercise in support of the National Capital Region Integrated Air Defense System. The Civil Air Patrol has completed over 50% of the mission, which in sum will encompass a period of nine days. When completed, CAP will have flown 300 flight hours and 85 sorties in 8 aircraft. So far, 41 volunteer CAP members have participated in various positions, contributing over 1,500 man hours to this important national security mission. While CAP will purchase \$15,000 worth of aviation fuel during the mission and occupy 27 local hotel rooms, the overall cost to the Department of Defense is less than 20% the cost of using military aircraft and crews – and the military does not have aircraft comparable to what is needed for training. The overall economic benefit to the City of Ormond Beach (as host of this exercise) is expected to be approximately \$50,000.00. **Page 4**
- Staff continued to work this week with the FDOT Airport Inspection and Safety Manager to address a deficiency indicated in the 2010 FDOT Annual Airport Inspection Report. The Airport was inspected by FDOT on September 15, 2010. The resulting report indicates that the Runway End Identifier Lights (REILs) on Runway 17 are not equipped with frangible mounts, which are designed to break, distort, or yield in the event of a collision. **Staff conducted a follow-up inspection of these REILs, and established that the mounts are frangible. Staff has provided FDOT with photographs and documentation in an effort to have this deficiency finding reversed. Page 4**
- Staff was contacted this week by representatives of the Travel Channel in Los Angeles, California. The Travel Channel will be filming a documentary in the area regarding military veterans, and requested information about local aviation facilities and resources related to military aviation. **Page 4**

5. Finance: **Page 4**

6. Fire Service: **Page 5**

7. Human Resources **Page 6**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 8**

- Athletics Maintenance. **Page 9**
- Future Events at PAC. **Page 10**
- Parks and Irrigation. **Page 11**
- Facilities Maintenance. **Page 11**

10. Police: **Page 12**

- Community Services & Animal Control. **Page 12**
- Criminal Investigations/Records. **Page 12**
Comments
 - Four subjects have been arrested for twenty car burglaries from both residential and business locations in our city. These burglaries were smash and grab type thefts, primarily from parking lots. The subjects are from the Miami area and have been charged with a total of forty felony offenses.
- Operations – Summary of specific crimes. **Page 13**
 - Biketoberfest was another success in terms of traffic safety. **No fatalities within the City as a result of the event.** Typical amount of motorcycle crashes, but mostly with relatively minor injuries. Motor units and DUI Task Force units were deployed for heavy traffic enforcement for the duration of the event. **Page 14**
- Neighborhood Improvement. **Page 15**

11. Engineering: **Page 15**

- US1 Forcemain Extension Phase II - The contractor proceeded to demobilize the barrier wall and reopen the southbound outside lane. Final striping is scheduled to be completed the following week.
- Rima Ridge Wells 54, 55 & 56 - Well 55 inner casing development experienced difficulty due to a geological formation causing the bore hole to collapse; however, the driller has been making headway using an alternative method.
- Nova Passive Parks - The proposed trees were tagged by staff and have been scheduled to ship to the contractor. The contractor has tentatively scheduled to begin installing of the irrigation near the end of October.
- Downtown Street Tree Replacement - The existing trees were removed on Monday. The replacement trees will be installed after all the trees and stumps are completely removed.
- Wastewater Treatment Plant Expansion and Rehabilitation – Contractor has mobilized to the site and has been issued all required building permits.
- John Anderson Drive – Met with SJRWMD to discuss permitting requirements. In order to meet water quality volumes off-site mitigation storage will be required. Staff has identified areas on the south peninsula for meeting this requirement.
- Hand Ave./Coolidge Avenue Roadway and Drainage Improvements- Bids for the construction of road and drainage improvements on Coolidge Avenue were received and will be presented to the City Commission for award next month. Coolidge Avenue will be constructed separately from Hand Avenue in order to get some construction on the stormwater improvements underway. Still waiting on final approval from FEMA for expanded grant request.

12. Environmental Management Division: **Page 17**

- Asphalt/Concrete. **Page 17**
- Tree Crew. **Page 17**
- Street/Stormwater Maintenance. **Page 18**
- Street Sweeping. **Page 18**

13. Fleet Operations: **Page 18**

14. Utilities: **Page 19**

- Fire Hydrant Replacement Program – A pre-construction meeting was held on October 14th. The notice to proceed date was established to be 10/25/10. **Page 19**
- Tymber Creek Road Phase 1 – Plans were received from Volusia County. Their design plans are at 100% completion. A comparison will be made with our existing design to make sure that there are no new conflicts present. **Page 19**
- Coordinating alternative contract arrangement for biosolids transportation, treatment and disposal services and collective bid for these services with City of Daytona Beach. **Page 20**