

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 8, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly staff meeting with Directors
- Weekly meeting with Assistant City Manager and Finance Director
- Bi-weekly meeting with Economic Development Director

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Met with I/T Manager and Jack Melnicoff, Granicus, on meeting management software
- Met with Employee Appreciation Day committee to finalize details
- Held Walk with the Manager
- Attended Congressman Mica's transportation symposium

2. Community Development: **Page 1**

- The Department has received acknowledgement from FEMA regarding receipt of the City's 2010 Community Rating System (CRS) Recertification. The Recertification process continues the City's good standing in the CRS Program for the next year. The City's current Class rating is a 7 (10-1). For each rating below a ten, homeowners receive a 5% discount on flood insurance premiums. The current discount is 15%.
- The Department prepared the US 1 North Corridor Utility and Planning Report as well as a sign inventory for the US 1 N. Corridor as requested by the Legal Department.

3. Economic Development: **Page 2**

- Staff submitted an application to the Florida Planning and Zoning Association Surfcoast Chapter for Ormond Crossings as the Outstanding Master Plan Project of 2010. The selection process will be completed in November and the award dinner will be held on December 10 at the River Grille Restaurant in Ormond Beach.
- **Joe Mannarino is meeting with CANDO on October 21 at 6:30 pm at the Ormond Beach Union Church, 56 North Beach Street to discuss the Ormond Crossings project.**

Ormond Beach Chamber

- Mary Rhodes, has resigned her position as Executive Director and staff is working with the interim Executive Director, Tony Capozzi.

4. Airport: **Page 3**

5. Finance: **Page 3**

- Preparation of fiscal year end and annual audit reports.

6. Fire Service: **Page 4**

7. Human Resources **Page 5**
 - The City of Ormond Beach's Heart Walk team held their final event of the year on Saturday, October 2nd. The First Annual Heart Walk Poker Run was a great time for all involved and successfully raised \$149 which put the team right on the goal set earlier this year of \$3,100! The run started at Starbuck's in Ormond Beach and ended up at Pinana's on US1. Members of the team also participated in the Volusia/Flagler Heart Walk on Thursday, September 30th, at the Bandshell in Daytona Beach. There was \$17,000 raised on the day of the Heart Walk so this was considered a successful year in fundraising to fight heart disease and to raise awareness of prevention. **Page 6**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 10**
 - Facilities Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
 - Comments
 - A subject has been identified as being involved in several car burglaries on the west side of the city. Charges are pending.
 - A white adult male that was responsible for several kick-in residential burglaries has been located and arrested. Two more charges are being filed against him for residential burglaries.
 - Investigators have linked a known copper/ air conditioner thief to a residential burglary in the trails. Charges are pending further investigation.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
 - US1 Forcemain Extension Phase II - The watermain bridge attachment modifications were reviewed by FDOT, with their recommendations for some additional minor changes. Staff agreed with these recommendations and is proceeding as such. The final friction coarse of asphalt was paved in the outside southbound lane. The lane is not being required to be opened per FDOT for Biketoberfest; therefore, the barrier wall will remain during the event and additional advanced notification signage will be placed in addition to the current signage.
 - Rima Ridge Wells 54, 55 & 56 - Held progress meeting, project is on schedule. All wells drilling have been completed, with testing to follow.
 - City Hall Parking Lot Repairs - The contractor will begin phase 1 of 3 after the November elections.
12. Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**

13. Fleet Operations: **Page 18**

- Fleet operations has received the ASE Blue Seal award for the 5th consecutive year. This award is given to fleets that meet the required criteria.

14. Utilities: **Page 18**

- Tymber Creek Road Phase 1 – Plans were received from Volusia County. Their design plans are at 100% completion. A comparison will be made with our existing design to make sure that there are no new conflicts present. **Page 19**
- SPRC – Attended the SPRC meeting to discuss the Olive Grove Site. Utility issues are being addressed by the consulting engineer. **Page 19**