

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 20, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Held weekly staff meeting with Directors
- Met with Assistant City Manager, Human Resources Director, Finance Director and Police Chief on PBA contract negotiations
- Met with Assistant City Manager, Planning Director and Neighborhood Improvement Manager on upcoming sign workshop

Spoke to, attended and/or met with:

- Attended Rotary meeting
- FCCMA conference call on their fall symposium
- Webinar on website design
- Attended Shade Meeting
- Attended FLC annual conference

2. Community Development: **Page 1**

- DCA has indicated they can meet with the City on August 26, 2010, at 10:00 at their building in Tallahassee to discuss a compliance agreement on the City's Multi-Modal Strategy and related Comprehensive Plan policies.
- A special workshop of the Planning Board (PB) has been established for August 23, 2010, to discuss electronic message center signs.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff is preparing a CRA Trust Fund resolution for the Commission to review in September.
- Staff continues working with Tomoka Holdings' engineers to discuss roadway and landscaping designs for Crossings Boulevard and other local roads within the development.

4. Airport: **Page 3**

- Staff continued to work with the City Attorney to address the issue of illegal maintenance work at the airport. The City Attorney sent a letter to the subject individuals, outlining specific violations of the city code and specifying remedies available to the City, including law enforcement action. The City Attorney has since spoken with one of these individuals, and has further emphasized the aforementioned violations and remedies. Staff will continue to monitor for compliance.

5. Finance: **Page 4**

6. Fire Service: **Page 5**

7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 10**
 - Parks and Irrigation. **Page 11**
10. Police: **Page 11**
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
Comments:
 - Two adults arrested for several day time residential burglaries (multiple charges filed). Some of the stolen property has been recovered and investigators continue to track down property.
 - One adult and two juveniles have been charged with a residential burglary where guns were stolen. Both guns along with other property have been recovered.
 - Two adult males arrested for a recent rash of car burglaries. Subjects were apprehended with all of the property and investigators are attempting to identify and locate the remaining victims.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
 - South Ormond Neighborhood and Gymnastics Centers Improvements – Contractor has substantially completed installation of new roof system and has begun interior work on the ceiling.
 - Memorial Gardens Well Replacement – Staff will pursue extending reuse water to irrigate the gardens and fill the ponds as the existing wells have failed. **Page 15**
 - EVRWA Nova Canal Flood Control Study– Final report was submitted and is being reviewed. **Page 15**
12. Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
13. Fleet Operations: **Page 17**
14. Utilities: **Page 17**
 - Breakaway Trails Irrigation System – Nearing completion of controls installation for activating optimizing the pond pumps and the supplemental well setting for better managing the irrigation supply.
 - State Road 5 at State Road 40 (US1 & Granada) - The fire hydrant at Station 1196+75 was moved 5 feet south to provide 7.5 feet clearance from the power pole to meet National Fire Protection Association requirements. As-built drawings were reviewed and comments sent to the contractor. **Page 18**
 - Met with OBPD about theft of brass fitting at several locations in new neighborhoods, gave them a yoke valve for comparison at recycle yards. **Page 19**