

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 13, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Strategy sessions for GEA with Assistant City Manager, HR Director and Finance Director
- Weekly meeting with HR Director
- Monthly meeting with Risk Manager
- Biweekly meeting with Economic Development Director
- Weekly budget discussion with Assistant City Manager and Finance Director
- Biweekly meeting with Fire Chief

Spoke to, attended and/or met with:

- Attended E.T., Movies on the Halifax on August 6th.
- Attended Rotary Board of Directors meeting
- Public Works Directors luncheon
- Commissioner Kelley, Planning Director and I met with Craig Coffey, Flagler County Administrator, on Hunter's Ridge DRI/DO concerns
- Attended FCCMA Board of Directors meeting

2. Community Development: **Page 1**

- Planning, as a member of the TPO Technical Coordinating Committee, attended a subcommittee meeting to discuss multi-modal issues. It appears that Port Orange received very similar comments as Ormond Beach did and is going down the same track to a non-compliance determination. Since our request to DCA two weeks ago to have a meeting at DCA to discuss their expectations of Ormond Beach regarding the non-compliant multi-modal strategy for financial feasibility, we have not received any word from them despite the assurance that they would contact us within a week.
- Staff attended a meeting at Flagler County with the City Manager and Commissioner Kelley regarding Durrance Lane/Strickland Road and the letter received from the Flagler County Administrator on same. A memo summarizing the meeting is being drafted; however, it appears that what resulted from the meeting was much better than what was conveyed in the letter. Flagler County intends as part of the Substantial Deviation action scheduled in October to request Hunter's Ridge to allocate funds toward the improvement of the Durrance Lane–Strickland Road alignment as a secondary emergency access road. The road would be constructed quite possibly with crushed concrete. Flagler County would do the improvement but the property owners would be required to sign off on providing the necessary easements if needed. The letter received by the city indicated Flagler County did not intend to require Hunter's Ridge to move forward with improving Durrance Lane since the impacts of the project were not linked with the improvement of Durrance Lane and therefore there was no rational nexus. The only benefit would have been to the property owners with no benefit to the developer.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff is preparing a CRA Trust Fund resolution for the Commission to review in September.
- Staff met with Tomoka Holdings to discuss the plans and procedures for the zoning and platting of the property with a goal of mid-August submittal to the Planning Department.

Airport Business Park

- Staff reviewed the Pace Analytical 8,000 square foot addition to their facility in at the Airport Business Park, which will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. Staff will be working with the company to determine their eligibility for local and state incentives.

4. Airport: **Page 3**

5. Finance: **Page 4**

- On-going Projects
 - Preparation for fiscal year end and annual audit.

6. Fire Service: **Page 4**

- Provided automatic aid to Volusia County for a 24 acre brush fire. Winds were high with flames 10 feet high. Fire could be seen from Interstate 4. Dept. of Forestry trackers cut fire lines around the fire which was headed in the direction of Roosevelt Blvd. where Ormond Beach units were staged to protect structures. Main body of fire was extinguished with no damage to structures.

7. Human Resources **Page 6**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 8**
- Future Events at PAC. **Page 9**
- Facilities Maintenance. **Page 10**
- Parks and Irrigation. **Pages 10**

10. Police: **Page 10**

- Community Services & Animal Control. **Page 11**
- Criminal Investigations/Records. **Page 11**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 13**

11. Engineering: **Page 13**

- US1 Forcemain Extension Phase II - Contractor placed barricades along southbound centerline to establish temporary lane closure for roadway repairs which are pending watermain clearance to remove temporary watermain along outside road shoulder.
- Rima Ridge Wells 54, 55 & 56 - Gopher Tortoise burrows were investigated by biologist at each site location. None of the burrows were deemed active. Construction activities will restart the following week.

12. Environmental Management Division: **Page 15**

- Asphalt/Concrete. **Page 15**

- Tree Crew. **Page 15**
- Street/Stormwater Maintenance. **Page 16**
- Street Sweeping. **Page 16**

13. Fleet Operations: **Page 17**

14. Utilities: **Page 17**

- Breakaway Trails Irrigation System – Nearing completion of controls installation for optimizing the pond pumps and the supplemental well setting for better managing the irrigation supply.
- State Road 5 at State Road 40 (US1 & Granada) - The fire hydrant at Station 1196+75 needs to be moved 5 feet south to provide 7.5 feet clearance from the power pole to meet National Fire Protection Association requirements. Engineering Order 5 was prepared in the amount of \$5,000 and sent to the contractor. As-built drawings were reviewed and comments sent to the contractor. **Page 18**