

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 16, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Bi-weekly meeting with Police Chief
- Met with Economic Development Director and Finance Director on the Ormond Crossings CRA budget
- Weekly staff meeting with Directors
- Bi-weekly meeting with Economic Development Director
- Attended hurricane exercise at the Police Department
- Weekly meeting with HR Director
- Monthly meeting with HR Director and Risk Manager
- Weekly budget meeting with Assistant City Manager and Finance Director
- Field day with Public Works Wastewater Collections Division crews

Spoke to, attended and/or met with:

- Together with Finance Director met individually with Commission members briefing them on the FY 2010-2011 budget
- Attended Rotary board meeting
- Met with Finance Director and citizen, Mr. Lang, regarding his water bill concern
- Met with Grants Coordinator/PIO and Joshua Gaboton of Marlowe & Company, on potential grant opportunities
- Conference call on FCCMA fall symposium
- Met with Bob Guido, Trust for Public Lands, on beachfront property
- Spoke with Jim Dinneen County Manager on drafting an Interlocal agreement regarding the beachfront park. OB staff has begun drafting language and will review with County staff. Once draft is completed, and if ballot initiative passes, the agreement will come before both governing bodies.

2. Community Development: **Page 1**

- Received an unexpected call from DCA regarding the City's Multi-Modal Strategy (MMS) and related Comp Plan policies. For the last several weeks, staff has been corresponding back and forth with DCA regarding changes to the Plan. Final word heard by staff was that DCA had no outstanding compliance issues with what OB is proposing in its Comprehensive Plan. On Monday James Stansbury indicated DCA had some concerns regarding the financial portion of the MMS. In discussions with James Stansbury, we indicated that the transit and non-motorized based fee would be reviewed with the City Commission and integrated into the LDC similar to the City's transportation impact fee. Apparently DCA wanted to see more financial commitment to Votran in the CIE when it was explained to DCA that capital and operating improvements to Votran would appear in Votran's CIP budget – not Ormond Beach. It is disconcerting since DCA has no standards for communities

complying with SB360ER regarding the MMS and the issues mentioned came about immediately before the internal compliance meeting with DCA staff.

3. Economic Development: **Page 2**
Ormond Crossings
 - Staff presented the updated CRA to the County Council on July 8 and after a brief discussion the plans were unanimously approved.
 - Staff is preparing a CRA Trust Fund resolution for the Commission to review in August.
4. Airport: **Page 3**
 - Staff submitted to the FAA this week the City Attorney's comprehensive review and response to the FAA's disapproval of the Amended and Restated Lease Agreement between the City of Ormond Beach and River Bend Management Group of Florida, LLC, regarding the River Bend Golf Course.
5. Finance: **Page 4**
6. Fire Service: **Page 5**
7. Human Resources **Page 6**
 - The City has realized tremendous interest in the Prescription Discount Card Program that was recently adopted by the City Commission and promoted via the City's web site, print media, radio announcements, and flyers placed throughout the City. Additional promotion of this program will be included in the August water bills.
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Page 11**
10. Police: **Page 12**
 - Community Services & Animal Control. **Page 13**
 - Criminal Investigations/Records. **Pages 13**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**
11. Engineering: **Page 15**
 - US1 Forcemain Extension Phase II - Contractor has completed installing watermain replacement along US1 embankment. The bridge attachment mounting brackets of the watermain replacement are being redesigned for better constructability.
 - Rima Ridge Wells 54, 55 & 56- Several issues arose from the Volusia County Building Permit review. Research County records to determine status of Rima Ridge roadway classification and submitted easement records to County showing that there is no offset requirement to be met. VC has conceded and that building permit will be issued.
12. Environmental Management Division: **Page 17**
 - Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 18**
 - Street/Stormwater Maintenance. **Page 18**

- Street Sweeping. **Page 19**

13. Fleet Operations: **Page 19**

14. Utilities: **Page 19**

- State Road 5 at State Road 40 (US1 & Granada). During the initial project shut down, a 10-inch valve was found to be incapable of isolating (or shutting off) the water supply main at a critical location under the SW paved area of the SR40/US1 intersection. An estimate of \$6,300 was obtained to remove the valves abandoned with the new main installation at the intersection and also replace the above described 10-inch valve. The valves were removed and the gate valve was replaced. Valve replacements near Granada-Halifax Intersection completed this week. **Page 20**
- Received notification from the Engineering Division of a directional bore proposed at Clyde Morris Boulevard and Hand Avenue. **Page 20**