

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 9, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly staff meeting with Directors
- Weekly budget discussion with Finance Director
- Weekly meeting with HR Director
- Met with City Attorney and Deputy City Attorney on risk management issues
- Reviewed FY 2010-2011 proposed budget with Finance Director

Spoke to, attended and/or met with:

- Attended City's Independence Day celebration
- Conference call with Fire Chief, HR Director and labor attorney on IAFF contract
- Meeting with Economic Development Director, Airport Manager, Alan Jorczak (Entech Controls) and David Slick (Command Medical) on capital projects and development at the airport.
- Along with Commissioner Kelley, met with boy scouts touring City Hall and discussed how a city is run.
- Attended County Council meeting on Ormond Crossings CRA, the County Council unanimously approved the CRA updated Ormond Crossings master plan, the final regulatory approval.
- Met with Commissioner Kelley, Bill Livingston of Tomoka Holdings, Gerry Upson and Randy Hayes regarding Durrance Lane issues.

2. Community Development: **Page 1**

- Staff attended the FDOT Intake Meeting for SR 40 Widening from Tymber Creek Road to Williamson Boulevard & Hand Avenue Extension from Williamson Boulevard to Tymber Creek Road.
- Olive Grove has applied to amend the Granada Grande Planned Business Development that was approved for 208 senior multifamily units.

3. Economic Development: **Page 2**

Ormond Crossings

- **Staff presented the updated CRA to the County Council on July 8 and after a brief discussion the plans were unanimously approved.**
- Staff continues working with Tomoka Holdings' engineers to discuss roadway and landscaping designs for Crossings Boulevard and other local roads within the development.
- Plans for the zoning and platting of the property are being draft by Tomoka Holdings for an upcoming meeting with staff in July.

Miscellaneous

- **The joint economic development forum by the Ormond Beach Economic Development Department and Chamber of Commerce was completed last**

week. Staff is following up with the Chamber of Commerce staff to implement the initiatives discussed at the forum.

4. Airport: **Page 3**
5. Finance: **Page 4**
 - Staff is preparing draft the proposed budget for FY 2010-11.
6. Fire Service: **Page 5**
7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Page 11**
10. Police: **Page 11**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 15**
 - US1 Forcemain Extension Phase II – Contractor has progressed in installing watermain replacement along US1 embankment.
 - Rima Ridge Wells 54, 55 & 56- Application has been made to relocate gopher tortoises onsite. Contractor has cleared site where possible.
 - City Hall Parking Lot Repairs- Staff is processing a Purchase Order and preparing a phasing plan with the project contractor.
12. Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
13. Fleet Operations: **Page 18**
14. Utilities: **Page 18**
 - Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal. **Page 18**
 - State Road 5 at State Road 40 (US1 & Granada). Connections of the new main to the existing mains and replacement of the service lines is completed. The sanitary sewer main from Outback across Granada was replaced this week. While the main was being excavated, sufficient clearance was determined to be available to install a larger diameter sewer main than originally proposed. **Page 19**