

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: July 2, 2010

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1. City Manager: **Page 1**

Reviewed and prepared with staff as follows:

- Completed final community leader reference checks on Police Chief candidates
- Selected Andy Osterkamp as new Police Chief
- Reviewed beachfront property appraisals
- Met with I/T Manager on Granicus web-streaming and automated agenda software programming.
- Bi-weekly meeting with Economic Development Director
- Bi-weekly meeting with Fire Chief

Spoke to, attended and/or met with:

- Attended Economic Development forum co-sponsored by the City and Chamber of Commerce
- Attended Rotary meeting
- Met with Bob Guido from the Trust for Public Lands on the beachfront property
- Attended United Way volunteer meeting for parking assignment at Target for the race weekend.
- Participated in ICMA ethics webinar
- Met with Dave Neubauer, St. James School, and Leisure Services Director on a recreation land lease option.
- Met with Acting City Engineer and Civil Engineer on the mast arm issues at Granada Blvd. and Beach St.

2. Community Development: **Page 1**

- Received updated recommendations from the Department of Community Affairs (DCA) in response to the Adopted EAR-Based Amendments. Staff prepared and sent a written response addressing the FDOT's recommendations. **Page 1**
- There was a community meeting regarding T-Mobile's site plan application to construct a 140' camouflaged flagpole telecommunications tower on the property at 1 South Old Kings Road on a 50' by 50' lease parcel. Representative of T-Mobile met with approximately 15 individuals and discussed the application. Meeting attendees stated that there was a preference of a camouflaged tree rather than a flagpole. On July 1st, the Acting Planning Director, Joe Levrault, issued a letter of determination that the project would proceed to the Site Plan Review Committee (staff approval) with the conditions to modify the proposed tower from a camouflaged flagpole to a tree. Staff has sent the letter to abutting property owners within 600' of the site who would have 30 days to appeal the determination. **Page 2**
- Met with representatives from the Olive Grove project at 765 West Granada Boulevard and reviewed and provided conceptual comments in anticipation of a July 6th site plan submittal. **Page 2**

3. Economic Development: **Page 2**

- **The joint economic development forum by the Ormond Beach Economic Development Department and Chamber of Commerce was completed this week. The event was well attended and covered by *The Daytona Beach News-Journal*. Page 3**

Ormond Crossings

- **The CRA plan amendment is scheduled to be reviewed by County Council on July 8. *Page 2***

Airport Business Park

- Pace Analytical is moving ahead with a 2,500 square foot addition to their office/lab space that will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. *Page 3*

4. Airport: *Page 4*
5. Finance: *Page 4*
  - ***Transparency reports are listed on the website under finance and include accounts payable and payroll.***
6. Fire Service: *Page 5*
7. Human Resources *Page 7*
8. Information Technology: *Page 8*
9. Leisure Services: *Page 9*
  - Athletics Maintenance. *Page 10*
  - Future Events at PAC. *Page 11*
  - Facilities Maintenance. *Page 12*
  - Parks and Irrigation. *Page 12*
10. Police: *Page 13*
  - Community Services & Animal Control. *Page 13*
  - Criminal Investigations/Records. *Pages 13/14*
  - Operations – Summary of specific crimes. *Page 14*
  - Neighborhood Improvement. *Page 16*

**Comments:** Smash and grab burglary suspects from liquor store have been identified. Three black males are in custody in Martin County and an FDLE agent has been assigned to the case due to thefts throughout the state. Our information has been forwarded to Martin County. *Page 14*

**Crime Trends:** We have had two similar smash and grab burglaries on the beachside. The subject was caught on video. The subject appears to be targeting cash registers. *Page 14*

- The Ormond Beach Police Explorers made the City and our agency very proud at their annual F.A.P.E. State Conference in Ft. Myers this week:
    - They earned a 5th place trophy in Traffic Stop.
    - They earned a 5th place trophy in Crisis Intervention.
    - They earned a 4th place trophy in Crime Scene Investigation.  
Out of 30 participating police and sheriff agencies with 25 agencies competing in a total of 8 high-intensity events, the [Ormond Beach Police Explorers earned the rank of 4th PLACE OVERALL CHAMPIONS in the state of Florida](#). This is the first time in our agency's history that our explorers earned an overall ranking. *Page 15*
11. Engineering: *Page 16*
    - US1 Forcemain Extension Phase II - Installation of watermain on embankment has started. Contractor and staff met with consultant to discuss installation issues with watermain bridge attachment design.

- Rima Ridge Wells 54, 55 & 56- Gopher tortoises discovered on two of the well sites will need to be relocated prior to beginning construction activities. Environmental services will be used to survey each site and relocate tortoises as needed.

12. Environmental Management Division: **Page 18**

- Asphalt/Concrete. **Page 18**
- Tree Crew. **Page 18**
- Street/Stormwater Maintenance. **Page 19**
- Street Sweeping. **Page 19**

13. Fleet Operations: **Page 19**

14. Utilities: **Page 20**

- State Road 5 at State Road 40 (US1 & Granada). Connections of the new main to the existing mains and replacement of the service lines is complete. A portion of the sanitary sewer main from Outback across Granada was replaced this week. Remainder scheduled for completion next week along with valve replacements near Granada-Halifax Intersection. **Page 21**