

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 25, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Bi-weekly meeting with Acting Police Chief
- Weekly meeting with Department Directors
- Weekly meeting with HR Director

Spoke to, attended and/or met with:

- Participated in United Way's Stuff the Bus event on June 19 at Office Depot.
- Attended Mayor's luncheon with Volusia County
- Met with Cecelia Smith, UCF student, and answered questions regarding the career of a City Manager.
- Participated in the Walk with the City Manager

2. Community Development: **Page 1**

- Staff attended the Department of Community Affairs 2010 Growth Management Implementation Workshop in Orlando
- Pictures depicting progress of Surfside Inn demolition. **Page 2**

3. Economic Development: **Page 2**

Ormond Crossings

- **The CRA plan amendment is scheduled to be reviewed by the County Council on July 8. Page 2**

Ormond Beach Chamber

- **A joint economic development forum by the Ormond Beach Economic Development Department and Chamber of Commerce is scheduled for 7:45 am on Monday June 28 at the Halifax Country Club. Page 3**

4. Airport: **Page 3**

- **It was announced this week that the Ormond Beach Air Traffic Control Tower has been selected to receive the 2010 Willie F. Card Contract Tower Service Award for service excellence and air traffic control safety at the Ormond Beach Municipal Airport. Page 4**

5. Finance: **Page 4**

6. Fire Service: **Page 5**

7. Human Resources **Page 7**

8. Information Technology: **Page 9**

9. Leisure Services: **Page 9**
 - Athletics Maintenance. **Page 10**
 - Future Events at PAC. **Page 11**
 - Facilities Maintenance. **Page 12**
 - Parks and Irrigation. **Pages 12**

10. Police: **Page 13**
 - Community Services & Animal Control. **Page 13**
 - Criminal Investigations/Records. **Pages 13/14**
 - Operations – Summary of specific crimes. **Page 14**
 - Neighborhood Improvement. **Page 15**

11. Engineering: **Page 15**
 - US1 Forcemain Extension Phase II – Contractor has mobilized equipment to begin repair work and is expected to start construction next week.
 - Downtown Sidewalk Paver Repairs – The contractor completed removing the raised concrete ledges in the sidewalk between Ridgewood and Beach to eliminate the trip hazard that was a result of removing the decorative concrete planter boxes.

12. Environmental Management Division: **Page 17**
 - Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**

13. Fleet Operations: **Page 18**

14. Utilities: **Page 19**
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 - State Road 5 at State Road 40 (US1 & Granada). A request for clearance was delivered to Volusia County Health Department. Official clearance was received from the Health Department on Monday, June 21st. Connections of the new main to the existing main on the north side of Granada were completed on Thursday, June 24th. **Page 20**
 - Capital Improvement Project and Operations budgetary planning and development completed for FY 2010-2011. Preparing corresponding year goals and accomplishments. **Page 20**