

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: June 18, 2010

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly staff meeting with directors
- Weekly meeting with Human Resources Director
- Monthly meeting with Risk Manager
- Bi-weekly meeting with Fire Chief
- Weekly budget meeting with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Attended Police Department “simunition” training at Florida Hospital, Sterthaus Dr.
- Met with the Carswell family and Neighborhood Improvement Manager on short term rentals regarding properties on Arlington Way and Washington Street.

Police Chief Search Update:

Three remaining finalists, Andy Osterkamp, Steve Beres (DB) and Tony Pustizzi (Coral Springs) complete leadership assessment this week. Background investigations are nearly complete and reference checking has begun. I hope to have a decision/offer made by June 30<sup>th</sup>.

2. Community Development: **Page 1**

- Planning and Engineering staff reviewed the final plans for the Vining Court Streetscape project with the Ormond Beach Main Street Design Committee. The Design Committee recommended the addition of more substantial landscaping, such as Medjool Palms. It is expected that the project will go out to bid in July and be presented to the City Commission in September with construction starting in October. **Page 2**
- Planning staff, along with Commissioner Kelley, met with residents of Strickland and Durrance Lanes to discuss paving of the existing dirt road and the requirements of the Hunter’s Ridge Development of Regional Impact within Flagler County. **Page 2**

3. Economic Development: **Page 2**

Ormond Crossings

- **The CRA plan amendment is scheduled to be reviewed by the County Council July 8.**

Airport Business Park

- Pace Analytical is moving ahead with a 2,500 square foot addition to their office/lab space that will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. **Page 3**

Ormond Beach Chamber

- **A joint economic development forum Hosted by the City of Ormond Beach Economic Development Department and the Chamber of Commerce is scheduled for 7:45 am on Monday June 28 at the Halifax Country Club. *Page 3***

4. Airport: ***Page 4***
5. Finance: ***Page 4***
6. Fire Service: ***Page 5***
7. Human Resources ***Page 7***
8. Information Technology: ***Page 8***
9. Leisure Services: ***Page 9***
  - Athletics Maintenance. ***Page 9***
  - Future Events at PAC. ***Page 10***
  - Facilities Maintenance. ***Page 12***
  - Parks and Irrigation. ***Pages 12***
10. Police: ***Page 12***
  - Community Services & Animal Control. ***Page 13***
  - Criminal Investigations/Records. ***Page 13***
  - Operations – Summary of specific crimes. ***Page 13***
  - Neighborhood Improvement. ***Page 15***
11. Engineering: ***Page 15***
12. Environmental Management Division: ***Page 17***
  - Asphalt/Concrete. ***Page 17***
  - Tree Crew. ***Page 17***
  - Street/Stormwater Maintenance. ***Page 18***
  - Street Sweeping. ***Page 19***
13. Fleet Operations: ***Page 19***
14. Utilities: ***Page 19***
  - Breakaway Trails Irrigation System – Continuing to investigate the operating system settings for the irrigation system to maximize replenishment of storage deficits with storm water and raw groundwater sources to reduce the amount of potable water used to supplement the system when high irrigation demand diminishes available pressure and storage needs. ***Page 19***
  - **Breakaway Trails - Hydraulic Leak from City work vehicle caused some staining to bridge. Staff working with HOA for resolution.**
  - State Road 5 at State Road 40 (US1 & Granada). Pipe installation of US 1 is essentially complete and bacteriological results passed. ***Page 20***