

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 11, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Weekly meeting with Human Resources Director
- Held weekly staff meeting with directors
- Held individual department budget meetings with Assistant City Manager, Finance Director and representatives from Human Resources, Leisure Services, Engineering, Police, Neighborhood Improvement, Utilities and Stormwater/Streets/Solid Waste.
- Biweekly meeting with Acting Police Chief
- Conducted interviews with Police Chief candidate finalists

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Participated in telephone survey for UConn on emergency preparedness
- Held quarterly Meeting with the Manager
- Participated in ICMA conference call regarding the Gulf oil spill
- Attended Meet & Greet for Police Chief candidates

2. Community Development: **Page 1**

- Ric Goss will be on vacation from June 11th to July 12th. **Page 1**
- Volusia County has come out with the FY2011-14 Work Program with \$128K allocated for a pro-rata share of the PDE related to Hand Avenue Extension. **Page 2**
- A neighborhood meeting for a camouflaged telecommunication tower (camouflaged to look like a flag pole with a real garrison flag) **has been scheduled for June 24, 2010, at the Nova Community Center at 7:30.** The proposed location is at 1 South Kings Road. Notices have been mailed to all residents within a 600 foot radius of the proposed site as well as individual notices to the members of the Planning Board and City Commission. A balloon test is scheduled for June 22-23 to simulate the height of the proposed tower. The notice includes the balloon test information. **Page 2**

3. Economic Development: **Page 2**

Ormond Crossings

- Staff transmitted the approved CRA documents to the County staff in March and followed up with a meeting on May 19 to discuss the updated CRA plans. Following review of the documents, county administrative and legal staff determined that Ormond Crossings *obtained final regulatory approval as required by the county resolution delegating CRA authority* to the City for this project. **Although the delegation of authority is now vested**, the master CRA plan amendment will need to be approved by the county council. **A tentative date of July 8 is scheduled for the CRA plan amendment to be reviewed by the County Council.** **Page 2**
- Tomoka Holdings is preparing plans for the zoning and platting of the property and a meeting with staff is scheduled for June 16. **Page 2**

Ormond Beach Chamber

- **A joint economic development forum by the Ormond Beach Economic Development Department and Chamber of Commerce is scheduled for 7:45 am on Monday June 28 at the Halifax Country Club. Page 2**

Other

- Staff has wrapped up the work with Volusia County legislative delegation, Daytona Chamber of Commerce for 2010, and our lobbyists at Pennington Law. **Our proposed legislation amendment to the ad valorem tax exemption law was passed by the legislature in HB 1752 and signed by the governor. Page 3**
4. Airport: **Page 3**
 5. Finance: **Page 4**
 6. Fire Service: **Page 5**
 - A desktop Hurricane exercise with Public Works and Police Department is being planned.
 7. Human Resources **Page 6**
 8. Information Technology: **Page 7**
 9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Page 11**
 10. Police: **Page 11**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Page 12**
 - Operations – Summary of specific crimes. **Page 13**
06/08/10 Parking violations at PAC – complaint called in about illegal parking in posted area. Officer responded and found several violations and cited all per City Ordinance. Officer later learned that City employee advised PAC patrons to park in the restricted parking area. The citations issued were all picked up and voided.
 - Traffic Unit **Page 14**
 - Motors have been deployed to OB Middle School to address traffic complaints there. We are looking at various options to resolve them. Officer Sanders and the Sign Shop have posted additional signs that should deter road blockage. We're also looking into resolving issues with the School Board to prevent non-qualified personnel directing traffic in the roadway. We plan to get this worked out before school starts next year.
 - Neighborhood Improvement. **Page 14**
 11. Engineering: **Page 15**
 - John Anderson Drive – Completed coordination of scope of project and costs with the consultant. This will be presented to the City Commission on June 22nd. **Page 15**
 - Hand Ave. Collector Road Upgrade- The SJRWMD permit was received for Hand Avenue. The request by the City Commission to include the lake interconnect and bridge across Hand Avenue will require a permit modification once the permit as originally submitted for Hand Avenue is approved. FEMA has approved increasing the HMGP grant to 75%/25% which will increase the grant to approximately \$1.7 million and they are reviewing additional work components from the May Study Report Phase 1 projects to also include in the grant. **Page 16**
 12. Environmental Management Division: **Page 17**

- Asphalt/Concrete. **Page 17**
- Tree Crew. **Page 17**
- Street/Stormwater Maintenance. **Page 17**
- Street Sweeping. **Page 18**

13. Fleet Operations: **Page 18**

14. Utilities: **Page 18**

- Wastewater Treatment Plant Expansion: Staff and design consultant preparing recommendation for award for bids received. **Page 19**